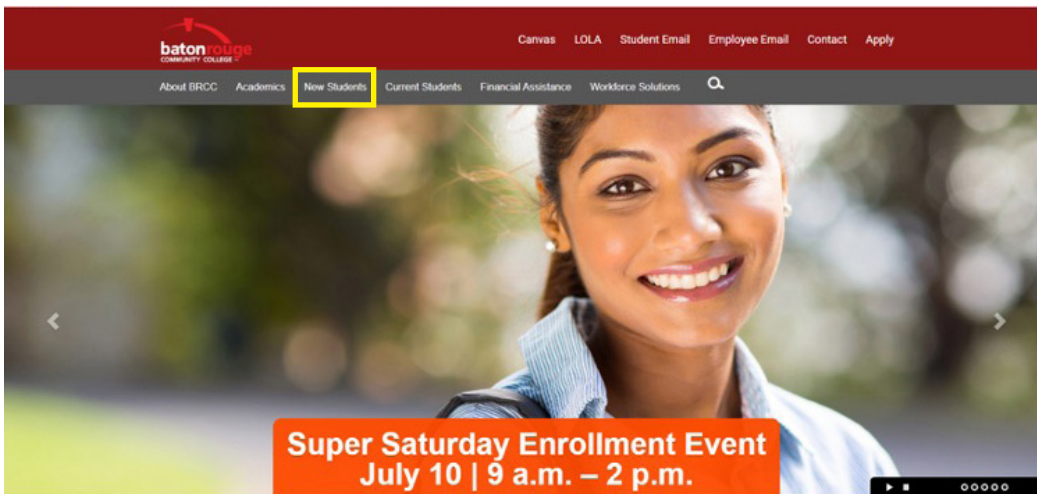




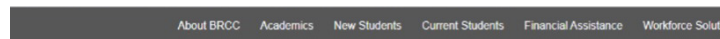
Registration Information

1. Go to www.mybrcc.edu, and click on “New Student.”



2. Click on “**Workforce Solutions Student.**”

3. Click on “**Admissions Application.**”



Home / Office of Enrollment / Workforce Solutions Student

Workforce Solutions Student

Cross Enrollment Student
Dual Enrollment Student
First Time Student
International Student
Non Matriculating Student
Returning Student
Transfer Student
Visiting Student
Workforce Solutions Student
Enrollment Forms

Contact
201 Community College Drive
Baton Rouge, LA 70806
Ph: 1-866-217-9823

Application Information

A Workforce student who is seeking enrollment in non-cr

Step 1: Admissions application

Submit your [admissions application](#)

Step 2: Submit proof of immunization

If you did not select the immunization waiver on the appli compliance if you were born after 1956. However, you m

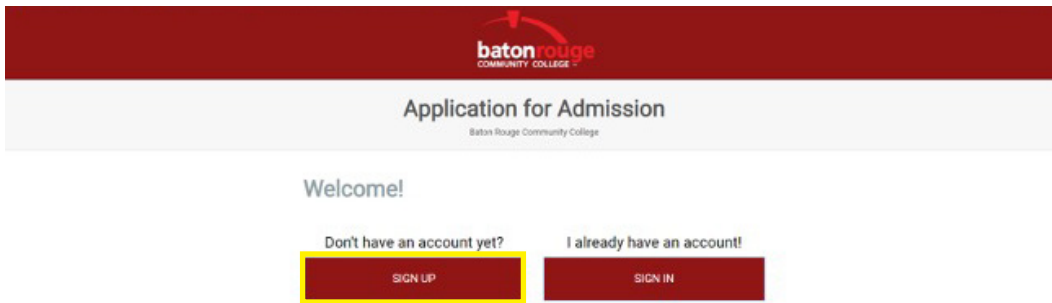
Step 3: Submit proof of registration with selective servi

Submit proof of registration with military selective servic and 26 (in compliance with State Law R.S. 17:3151). Reg at www.sss.gov.

Contact

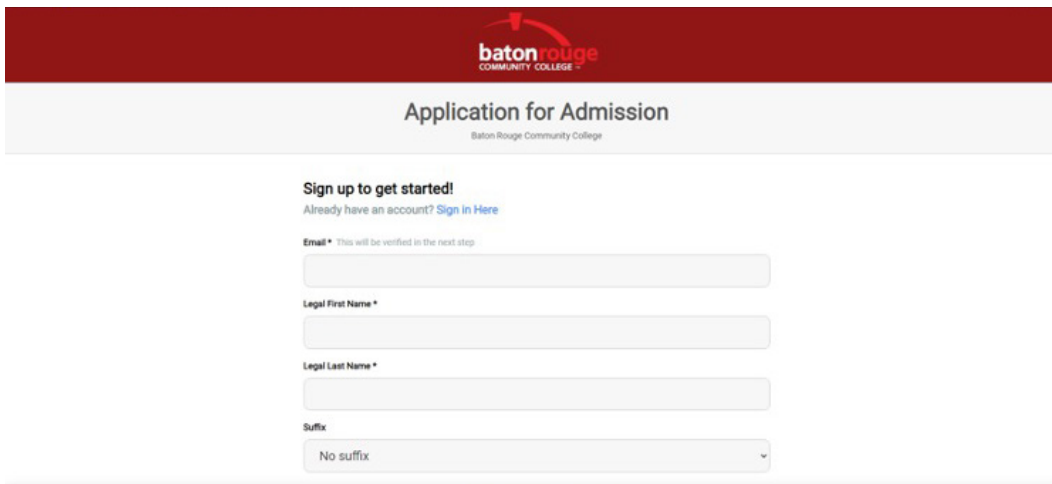
Workforce Solutions
(225) 216-8239
workforcesolutions@mybrcc.edu

4. Click on “Sign Up.”



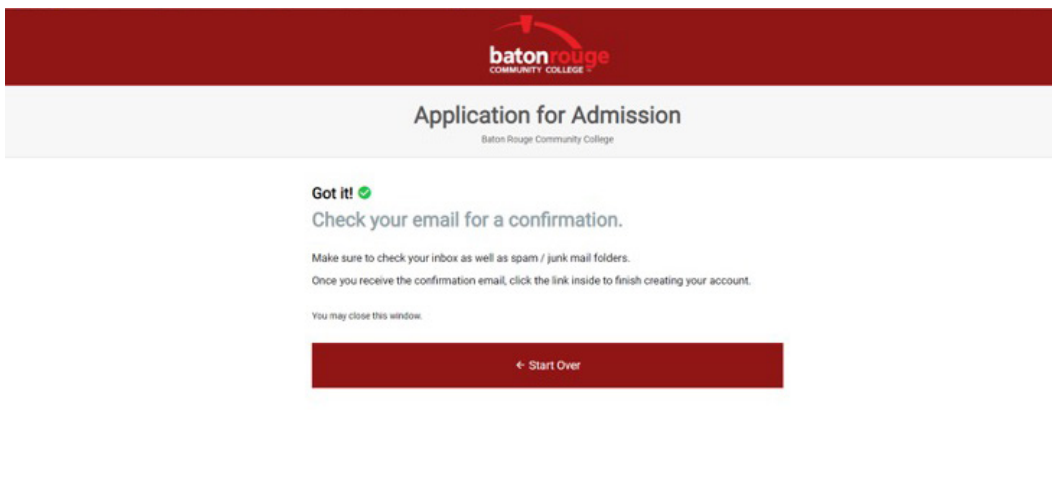
The screenshot shows the top of the application page with the Baton Rouge Community College logo. Below the logo is the title "Application for Admission" and the college name. A "Welcome!" message is followed by two buttons: "SIGN UP" (highlighted with a yellow border) and "SIGN IN".

Fill out the fields shown below and click next.



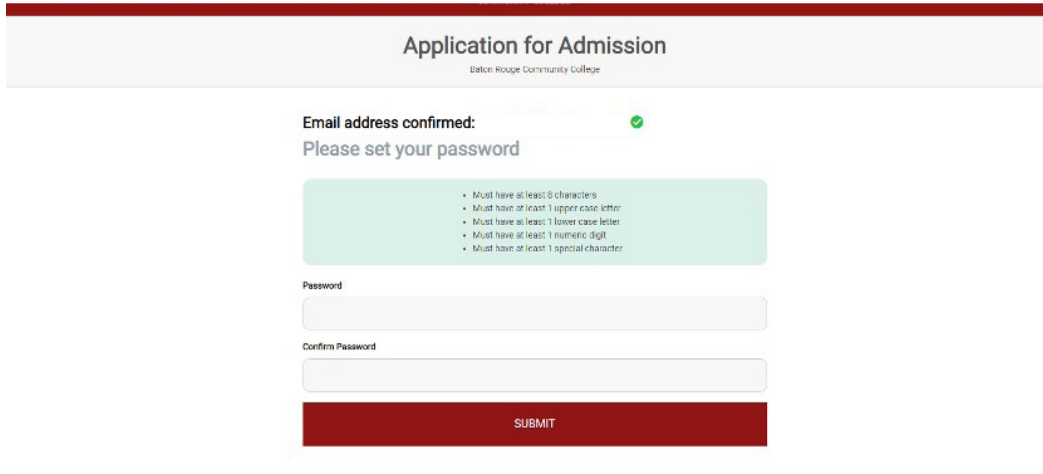
The screenshot shows the sign-up form with the following fields: "Email" (with a note "This will be verified in the next step"), "Legal First Name", "Legal Last Name", and "Suffix" (with a dropdown menu currently set to "No suffix").

Follow the instruction below. **Check your email, confirm and follow the instructions.**

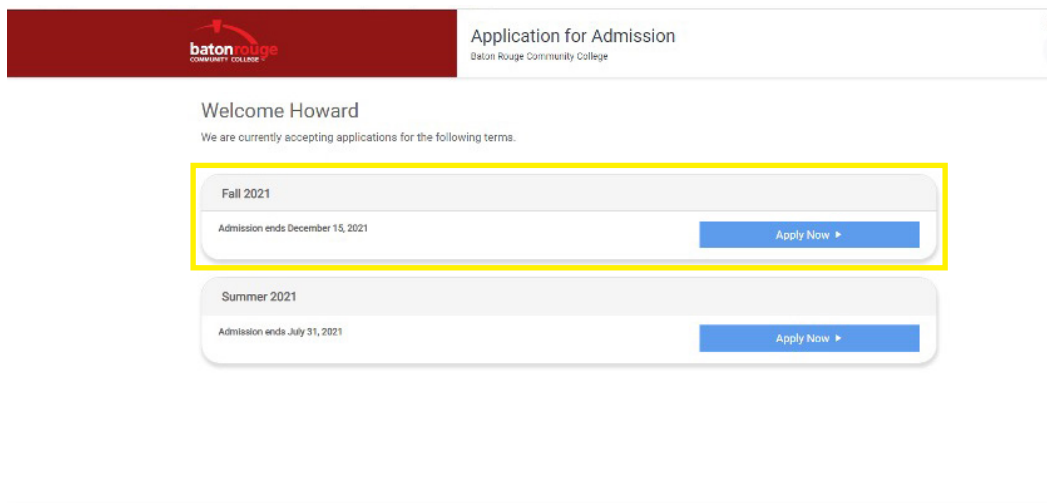


The screenshot shows a confirmation message: "Got it! ✓ Check your email for a confirmation." It includes instructions to check the inbox and spam folders, and a "Start Over" button.

This is where you will **create a password** to complete the application. Then **Submit**. Write your password down. You will need it for the next screen.



Click on **Fall 2021 – Apply Now**.



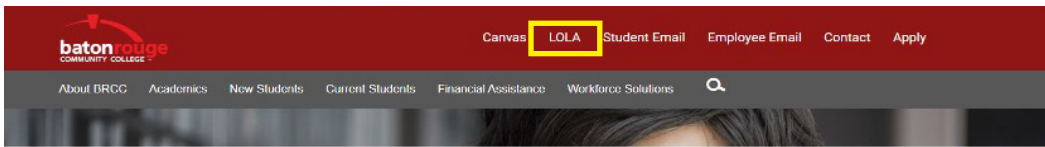
The next screen will require your **Social Security number and Birthdate**. Complete that and it will take you to the Application for Admission. **Complete all tabs in the Application for Admissions.**

Select **“Transportation”** under the Interest Tab.

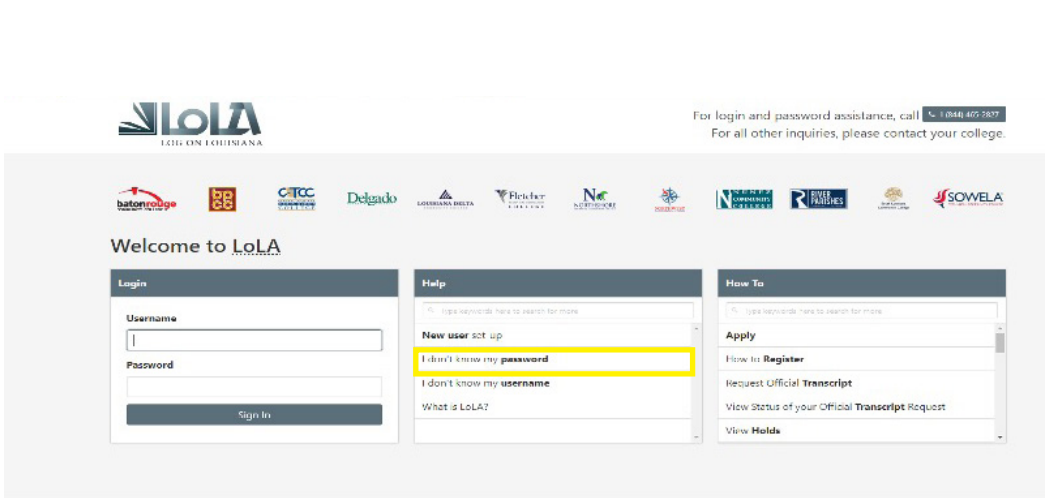
**You may elect to Waive immunization records or elect to submit. If you choose to submit you will receive a request from the college to submit your records.*

When the application is complete and submitted, wait approximately 6 minutes for your application to process.

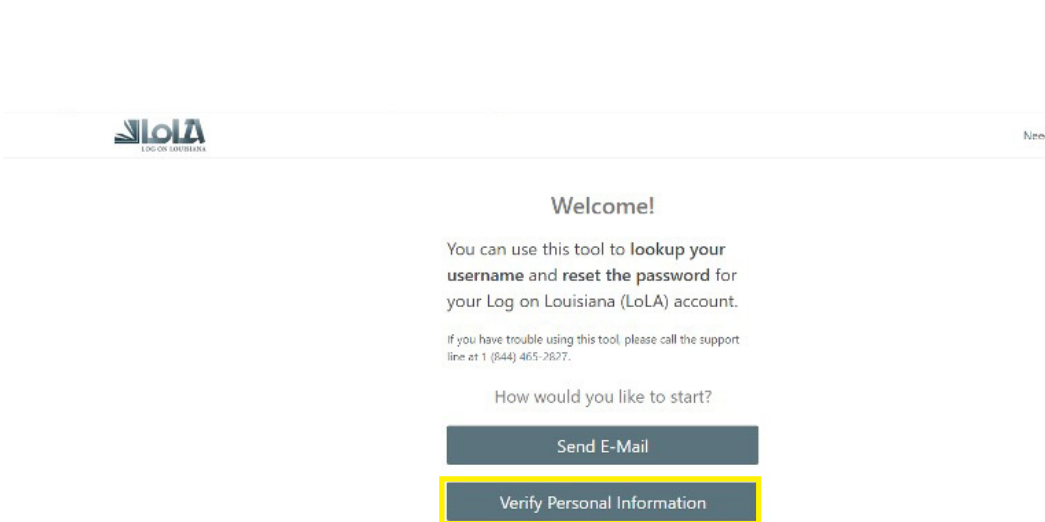
Once you complete the application, you will go **back to www.mybrcc.edu**, click on **LOLA** to find your **User ID and Password**.



Click on “I don’t know my password.”



You will see the screen below. Click on “Verify Personal Information.”



Fill out the required information and click next.

The screenshot shows the LOLA registration interface. At the top left is the LOLA logo with the tagline 'LIFE ON LEARNING'. At the top right is a 'Need Help?' link. The main heading reads 'Enter your social security number and date of birth.' Below this, there are three input fields for the Social Security number (format XXX-XX-XXXX) and three dropdown menus for the Birthday (Year, Month, Day). At the bottom, there are two buttons: 'Start Over' (red) and 'Next' (dark blue).

On the next screen click on “Next” to **set up your LOLA password.**

Once you are in LOLA, click on the link labeled “Student” at the top of the page.

Click on “**Register for Courses.**” Select **Fall 2021**, then “**Continue.**”

For **Level** - Select **Non-Credit.**

Use the **Subject** box to find your **course category.**

This screenshot shows the 'Select a Term' dropdown menu. The menu is open, showing options for 'Fall 2021', 'Summer 2021', and 'Spring 2021 (View Only)'. The 'Fall 2021' option is highlighted with a yellow box. Above the dropdown, there are radio buttons for 'Term' (selected) and 'Date Range'.

This screenshot shows the 'Browse Classes' search criteria form. The 'Term' is set to 'Fall 2021'. The 'Level' dropdown is set to 'Undergraduate'. The 'Subject' dropdown is highlighted with a yellow box and has 'Non-Credit' selected. Other fields include 'Course Number', 'Campus', 'Schedule Type', and 'Part Of Term'. There are 'Search', 'Clear', and 'Advanced Search' buttons at the bottom.

This screenshot shows the 'Browse Classes' search criteria form. The 'Term' is set to 'Fall 2021'. The 'Level' dropdown is set to 'Non-Credit'. The 'Subject' dropdown is highlighted with a yellow box and is currently empty. Other fields include 'Course Number', 'Campus', 'Schedule Type', and 'Part Of Term'. There are 'Search', 'Clear', and 'Advanced Search' buttons at the bottom.

If you are looking for **Automotive/Vehicle Inspection classes**, type **“Transportation”** in subject, click Search. See list below. You will see a list similar to the one below. The difference will be that you will see an **“Add”** button to add the class to your schedule. Once you make your selection **be sure to click the Submit button in bottom right corner.**

Available Seats	Title	Subject	Course No	Section#	Credits	CRN	Term	Instructor	Meeting Dates, Time, Places	Campus	Attribute
20 of 20 seats re...	General Vehicle Inspector Lecture	Transportati...	1520	R01	8	11051	Fall 2...	Baker, Benjamin (Prim...	S M T W F S S 08:00 AM - 04:00 PM Type: Arce...		Regular/Oncampus course
20 of 20 seats re...	General Vehicle Inspector Lecture	Transportati...	1520	R03	8	11052	Fall 2...	Baker, Benjamin (Prim...	S M T W F S S 08:00 AM - 04:00 PM Type: Arce...		Regular/Oncampus course
20 of 20 seats re...	General Vehicle Inspector Lecture	Transportati...	1520	R04	8	11053	Fall 2...	Baker, Benjamin (Prim...	S M T W F S S 08:00 AM - 04:00 PM Type: Arce...		Regular/Oncampus course
20 of 20 seats re...	General Vehicle Inspector Lecture	Transportati...	1520	R05	8	11054	Fall 2...	Baker, Benjamin (Prim...	S M T W F S S 08:00 AM - 04:00 PM Type: Arce...		Regular/Oncampus course
20 of 20 seats re...	General Vehicle Inspector Lecture	Transportati...	1520	R06	8	11055	Fall 2...	Baker, Benjamin (Prim...	S M T W F S S 08:00 AM - 04:00 PM Type: Arce...		Regular/Oncampus course
20 of 20 seats re...	General Vehicle Inspector Lecture	Transportati...	1520	R07	8	11056	Fall 2...	Baker, Benjamin (Prim...	S M T W F S S 08:00 AM - 04:00 PM Type: Arce...		Regular/Oncampus course
20 of 20 seats re...	General Vehicle Inspector Lecture	Transportati...	1520	R08	8	11057	Fall 2...	Baker, Benjamin (Prim...	S M T W F S S 08:00 AM - 04:00 PM Type: Arce...		Regular/Oncampus course
20 of 20 seats re...	General Vehicle Inspector Lecture	Transportati...	1520	R09	8	11058	Fall 2...	Baker, Benjamin (Prim...	S M T W F S S 08:00 AM - 04:00 PM Type: Arce...		Regular/Oncampus course
20 of 20 seats re...	General Vehicle Inspector Lecture	Transportati...	1520	R10	8	11059	Fall 2...	Baker, Benjamin (Prim...	S M T W F S S 08:00 AM - 04:00 PM Type: Arce...		Regular/Oncampus course
20 of 20 seats re...	General Vehicle Inspector Lecture	Transportati...	1520	R11	8	11060	Fall 2...	Baker, Benjamin (Prim...	S M T W F S S 08:00 AM - 04:00 PM Type: Arce...		Regular/Oncampus course

Now that you have successfully registered with BRCC and scheduled your class, it is time to make your payment. Return to your **LOLA** home screen. Under **“My Account”** click on the **Payment/ Payment Plan Processing** link.

This will take you to the Payment page.

Click **“Make a Payment.”** *There are **no payment plans available** for this class. Follow the instructions on screen and submit payment.

If you have payment questions please call the BRCC Bursar’s office at 225-216-8625.

The screenshot shows the 'Overview' page of the Baton Rouge Community College student portal. The top left features the college's logo. The page title is 'Overview'. A navigation sidebar on the left includes links for 'My Account', 'Overview', 'Payment Plans', 'Make a Payment' (highlighted in yellow), 'Transactions', 'Statements', and 'Sign Out'. The main content area shows the user's profile as 'Baton Rouge Community College' with a balance of '\$0'. Below this is a 'Summary' section with the text 'Your account does not currently have any outstanding charges.' and a 'View statements' link. At the bottom, there is a promotional box titled 'Do you want help paying?' with a 'Send a payer invitation' button.