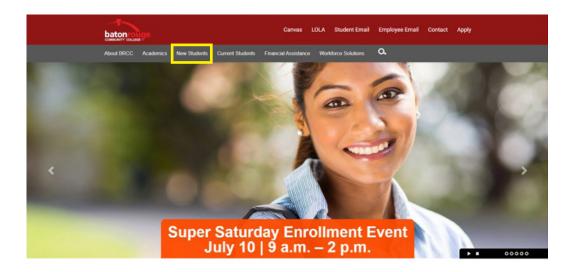


## **Registration Information**

1. Go to www.mybrcc.edu, and click on "New Student."



- 2. Click on "Workforce Solutions Student."
- 3. Click on "Admissions Application."

| About BRCC           | Academics            | New Students        | Current Students            | Financial Assistance                                     | Workforce Soluti           |
|----------------------|----------------------|---------------------|-----------------------------|--|----------------------------|
| Home / Office of Enr | allment / / Workforc | e Solutions Student |                             |  |                            |
| Workfor              | ce Soluti            | ions Stude          | ent                         |  |                            |
| Cross En             | rollment Studen      | t                   | Applicat                    | ion Information  |                            |
| Dual Enro            | allment Student      |                     |                             | student who is seeking                                   | enrollment in non-c        |
| First Tim            | e Student            |                     |                             | admissions application                                   |                            |
| Internatio           | onal Student         |                     |                             | mit proof of immunizatio                                 |                            |
| Non Mat              | riculating Stude     | nt                  |                             | t select the immunization<br>if you were born after 19   |                            |
| Returning            | Student              |                     |                             | nit proof of registration                                |                            |
| Transfer             | Student              |                     |                             | f of registration with milit<br>ompliance with State Law | ,,                         |
| Visiting S           | itudent              |                     | at www.sss.                 |  | чк.э. 17.этэт). ке <u></u> |
| Workford             | e Solutions Stu      | dent                | Contact                     |  |                            |
| Enrollme             | nt Forms             |                     | Workforce S<br>(225) 216-82 |  |                            |
| Contact              |                      |                     |                             | lutions@mybrcc.edu                                       |                            |
| 201 Comm             | unity College Dr     | ive                 |                             |  |                            |
| Baton Roug           | e, LA 70806          |                     |                             |  |                            |

4. Click on "Sign Up." Fill out the fields shown below and click next.

| baton                      | nuge                       |  |
|----------------------------|----------------------------|--|
| Application fo             |                            |  |
| Welcome!                   |                            |  |
| Don't have an account yet? | I already have an account! |  |
| SIGN UP                    | SIGN IN                    |  |

Once you complete the application, you will go **back to www.mybrcc.edu**, click on **LOLA to find your User ID and Password**.



Click on "I don't know my User Name." This is where you will find your User ID.

|                   |   | or login and password assistance, call <u>service</u><br>For all other inquiries, please contact your colleg |
|-------------------|---|--|
| Welcome to LoLA   | LARMANNARKA FICKARA   |  |
|                   |   | Ном То   |
| Lagin             | Help  | How Io   |
| Login<br>Username | Heip<br>- Type keywords here to search for more                                       | How to   |
|                   |   |  |
|                   | Nype keywords here to search for more   | G. Type keywords here to search for more   |
| Usemame           | <ul> <li>A type keywords here to keerch for more</li> <li>New user soit up</li> </ul> | 6 - type legy and here to learn for more Apply   |
| Username          | New user so up           Lefand know my password                                      | 1.9. Type factoristic have to search for more<br>Apply<br>Horw to Register                                   |

Enter your User Name in the "Username" box and click "I don't know my password." This will allow you to set your password.

|                           |   | For login and password assistance, call <u>set18444678</u><br>For all other inquiries, please contact your colle |
|---------------------------|---|--|
| batoningo ES CITCC Delgar | do Antonia Pletchy No. 30   |  |
| Welcome to LoLA           | _   |  |
| Login                     | Help  | How To   |
| Lagin<br>Username         | Help<br>A type services have so search for more<br>New usor sof up  | How To  G. Isyshered here to search for more  Apply  |
|                           | Nype keywords here to search for more   | <ol> <li>Type keywards here to search for more</li> </ol>  |
| Username                  | <ul> <li>Nga keywards have to search for more</li> <li>New user sot: up</li> </ul>                                  | type lagrands have to see an for more     Apply  |
| Username                  | <ul> <li>A tige several here to seven for here</li> <li>New usor set up</li> <li>Edun't know my password</li> </ul> | Apply<br>How is Register   |

Once you have done this, **log into LOLA with your User ID and Password**. Click on the "**Student**" link at the top of the page.

Click on "**Register for Courses**." Select **Fall 2021**, then "**Continue**."

For Level - Select Non-Credit.

Use the **Subject box** to find your **course category**.

| Batonrouge                            | ·· · · · · · · · · · · · · · · · · · ·          | : So batonrouge                                |
|---------------------------------------|---|--|
|                                       | Student • Registration • Select a Term • Browse | Student • Registration • Select a Term • Brows |
| tudent • Registration • Select a Term | Browse Classes                                  | Browse Classes                                 |
| elect a Term                          | Enter Your Search Criteria<br>Term: Feil 2021   | Enter Your Search Criteria<br>Term: Fell 2021  |
| How would you like to search?         | Level   | Level x Num-Crusk                              |
| Term O te Range                       | Subject Non-Credit                              | Subject  |
|                                       | Course Number                                   | Course Number                                  |
| ٩                                     | Campus  | Campus   |
| Fall 2021                             | Schedule Type                                   | Schedule Type                                  |
| Summer 2021                           | Part Of Term                                    | Part Of Term                                   |
| Spring 2021 (View Only)               | Open Sections Only                              | Open Sections Only                             |

If you are looking for **Construction Craft classes, type in "Construction Trades"**, click Search. See list below. **Select the course you want and click register**. You will see a list similar to the one below. The difference will be that you will see an "**Add**" **button** to add the class to your schedule. Once you make your selection **be sure to click the Submit button** in bottom right corner.

|  |  |  |  |  |  |  |  |  |   |   | Baton Rouge Comm College  |   |
|--|--|--|--|--|--|--|--|--|---|---|---|---|
| gistration - <u>Sel</u>                            | ect a Term   | • Bro  | wse Cla  | isses  |  |  |  |  |   |   |   |   |
| es   |  |  |  |  |  |  |  |  |   |   |   |   |
| Classes<br>el: Non-Credit Subject: He              | aithcare   |  |  |  |  |  |  |  |   |   | Search Age  |   |
| Title 0  | Subject *  | CourseN  | Sector   | Credits  | CRN 0  | Term O   | Instructor   | Meeting Dates, Time, Places  | Campus  | Attribute   |   |   |
| Medical Billing and Coding<br>Combined Lecture/Lab | Healthcare   | 4000   | R01  | 270  | 11082  | Fall 2   | Bracken, Barbara (Pri<br>Knight, Claire  | S M T W T F S 09:00 AM - 01:00 FM Type: 0  | Acadi   | Regular/Oncampus course   |   |   |
| Certified Medical Assistant<br>Lecture             | Healthcare   | 4013   | 0  | 144  | 11085  | Fall 2   | Knight Claire (Primary)  | S M T W T F S 06:00 PM - 09:00 PM Type: 4  | Acadi   | Regular/Oncampus course   |   |   |
| Certified Medical Assistant<br>Lecture             | Healthcare   | 4013   | R04  | 144  | 11086  | Fall 2   | Knight, Claire (Primary)   | S M T W T F S 06:00 PM - 09:00 PM Type: 4  | Jacks   | RegulariOncampus course   |   |   |
| Certified Pharmacy Tech<br>Combined Lecture/Lab    | Healthcare   | 4015   | R01  | 164  | 11087  | Fall 2   | Svivan, Cardice (Prim<br>Knight Claire   | s M T w T F S 06.00 FM - 09.00 PM Type: 4  | Acadi   | Regular/Oncampus course   |   |   |
| Phlebotomy Technician<br>Lecture                   | Healthcare   | 4016   | R01  | 60   | 11084  | Fall 2   | Knight Claire (Primary)  | S M T W T F S 06:00 PM - 09:00 PM Type: 4  | Acadi   | Regular/Oncampus course   |   |   |
| Certified Nurse Aide<br>Lecture                    | Healthcare   | 4017   | R01  | 128  | 11101  | Fall 2   | Knight, Claire (Primary)   | S M T W T F S 05 45 PM - 09:00 PM Type: 0  | Acadi   | Regular/Oncampus course   |   |   |
| Cert Elec Med Rec Spec<br>Lecture                  | Healthcare   | 4021   | R01  | 177  | 11083  | Fall 2   | <u>Williams_Tashera</u> (Pri<br>Krijob <u>1_Claire</u>   | S M T W T F S 06:00 FM - 09:00 PM Type: 0  | Acadi   | No Federal (Title IV) Aid<br>Regular/Oncampus course  |   |   |
|  | ess  Classes  Lasses  Lasses | es  Classes Es  Classes Es Ner-Credit Subject Healthcare Es  Classes Es Ner-Credit Subject Healthcare Es  Control Locump Cab Co | ES Classes ES Classes Ex Non-Criedt Subject: Healthcare Ex Non-Criedt Subject: Healthcare Ex Non-Criedt Subject: Healthcare Subject: Healthcare Subject: Healthcare Addition Control (Colling Call) Healthcare Addition Healthcare Addition Cont | Classes         Classes           ES         Subject: Healthcare           EX Non-Orienti         Subject: T         CourseNa           Subject: Mealthcare         4000         R01           Contract Elling and Coordinal<br>Contractor Unclasses         4000         R01           Contract Manager Assistant         Healthcare         4013         0           Contract Manager Assistant         Healthcare         4013         R04           Contract Manager Assistant         Healthcare         4013         R04           Contract Manager Assistant         Healthcare         4016         R01           Contract Manager Assistant         Healthcare         4017         R01           Contract Manager Assistant         Healthcare         4017         R01           Contract Manager Assistant         Healthcare         4017         R01           Contract Manager Assistant         Healthcare | Classifier         Subject: Healthcare         Course <sup>2</sup> No         Sector           Et Non-Crient         Subject: Healthcare         Course <sup>2</sup> No         Sector         Criedtal           Title         O         Subject         Course <sup>2</sup> No         Sector         Criedtal           Contract Etition pund Counting         Healthcare         4013         0         144           Contract Medical Assistant         Healthcare         4013         R04         144           Contract Medical Assistant         Healthcare         4013         R04         144           Contract Medical Assistant         Healthcare         4013         R04         144           Contract Medical Assistant         Healthcare         4016         R01         164           Contract Medical Assistant         Healthcare         4016         R01         162           Con | Classifier         New Credit         Subject         *         CoursePie         Sector         Credits         CRN ©           Title         ©         Subject         *         CoursePie         Sector         Credits         CRN ©           Contract Titling and Coording         Healthcare         4000         R01         270         10322           Contract Titling and Coording         Healthcare         4013         0         144         10365           Contract Monogar Assistant         Healthcare         4013         R04         144         10365           Contract Monogar Assistant         Healthcare         4013         R04         144         10365           Contract Monogar Assistant         Healthcare         4013         R04         144         10365           Contract Monogar Assistant         Healthcare         4015         R01         144         10367           Contract Monogar Assistant         Healthcare         4016         R01         164         10367           Contract Monogar Assistant         Healthcare         4016         R01         128         11061           Contract Monogar Assistant         Healthcare         4016         R01         128         11061 | Classical<br>Ex Non-Criesti Subject: Healthcare           Classical<br>Ex Non-Criesti Subject: Healthcare         Course <sup>3</sup> N         Sector <sup>3</sup> Criedts         DRN 0         Tem 0           Statust: Eliminario<br>Control Marchania         Mailthcare         4000         R01         270         11082         Fail 2           Control Marchania         Healthcare         4013         0         144         11086         Fail 2           Control Marchania         Healthcare         4013         R04         144         11086         Fail 2           Control Marchania         Healthcare         4013         R04         144         11086         Fail 2           Control Marchania         Healthcare         4016         R01         164         11087         Fail 2           Control Marchania         Healthcare         4016         R01         60         1004         Fail 2           Control Marchania         Healthcare         4016         R01         60         1004         Fail 2           Control Marchania         Healthcare         4016         R01         108         11047         Fail 2           Control Marchania         Healthcare         4016         R01         108         11047 | Classes<br>International<br>International<br>Control Classes<br>International<br>Control Classes<br>International<br>Classes<br>International<br>Classes<br>International<br>Classes<br>International<br>Classes<br>International<br>Classes<br>International<br>Classes<br>International<br>Classes<br>International<br>Classes<br>International<br>Classes<br>International<br>Classes<br>International<br>Classes<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>International<br>Internation<br>International<br>International<br>International<br>Internationa 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Now that you have successfully registered with BRCC and scheduled your class, it is time to make your payment. Return to your LOLA home screen. Under "My Account" click on the Payment/ Payment Plan Processing link.

| cademic Links   | Social Media                   | My Account  |
|---|--------------------------------|---|
| aton Rouge Community College  | Baton Rouge Community College  | Baton Rouge Community College   |
|   | If Connect with us on Facebook | Account Detail for Term     Account Default for Term     Payment Ren Processing     Statement and Payment History     Tax Notification     1098T Electronic Consent |
| Reinstatument Form     Reinstatument Form     Reinstatument Form     Reinstatument Form     Select Reinst Choice     Select Reinst Choice     Select Directed Placement Survey for Mathematics     Select Directed Placement Survey for English     Unofficial Transcript |                                | Student Activities<br>Baton Rouge Community College<br>Athletics<br>Calendar of Events  |

This will take you to the Payment page.

Click "**Make a Payment**." \*There are **no payment plans available** for this class. Follow the instructions on screen and submit payment.

If you have payment questions please call the BRCC Bursar's office at 225-216-8625.

