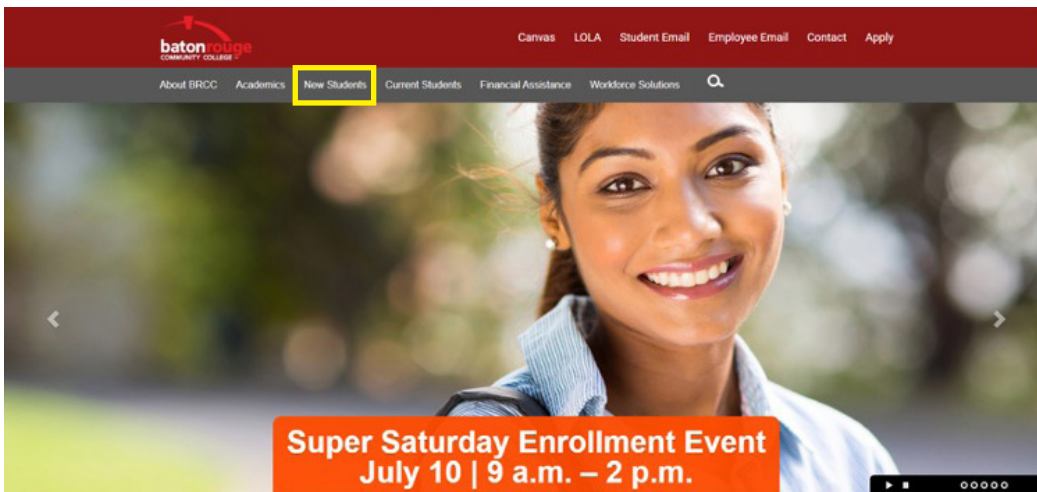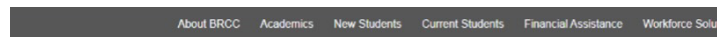# Registration Information

1. Go to **www.mybrcc.edu**, and click on "**New Student**."

2. Click on "**Workforce Solutions Student**."
3. Click on "**Admissions Application**."

4. Click on "**Sign Up**." Fill out the fields shown below and click next.
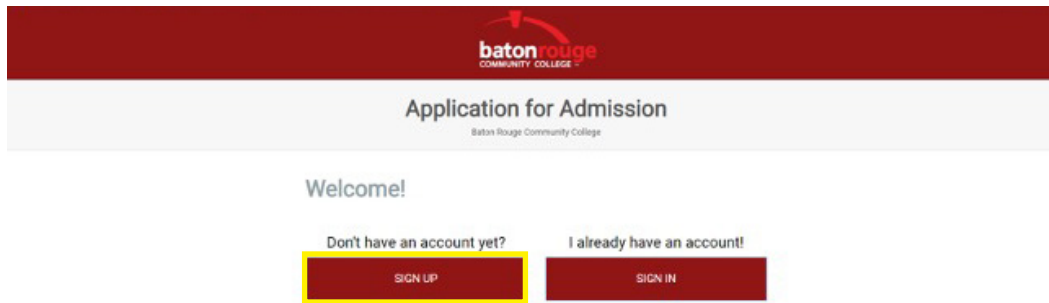
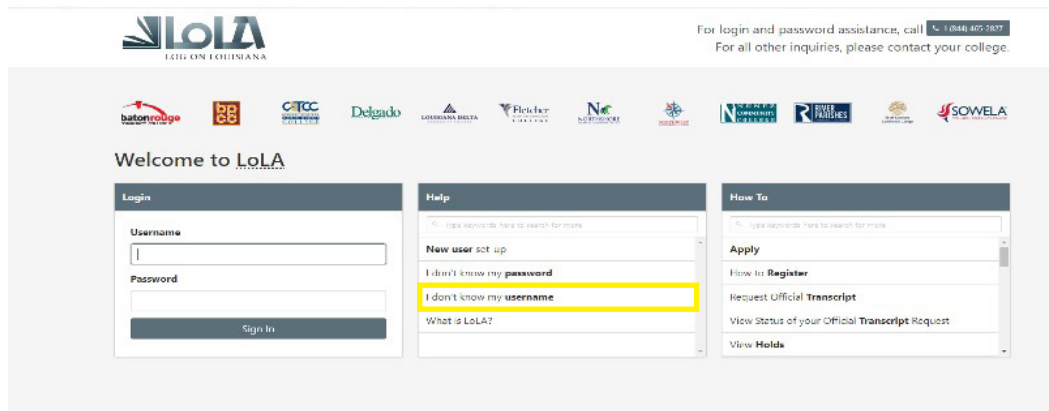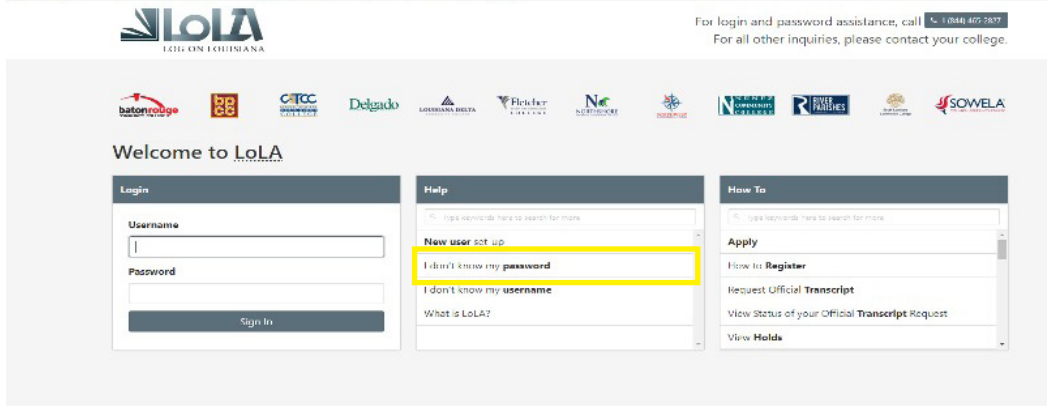Once you complete the application, you will go **back to www.mybrcc.edu**, click on **LOLA to find your User ID and Password**.
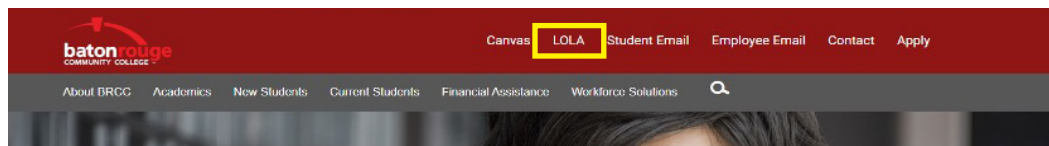
Click on "**I don't know my User Name**." This is where you will find your **User ID**.

Enter your User Name in the "**Username**" box and click "**I don't know my password**." This will allow you to **set your password**.
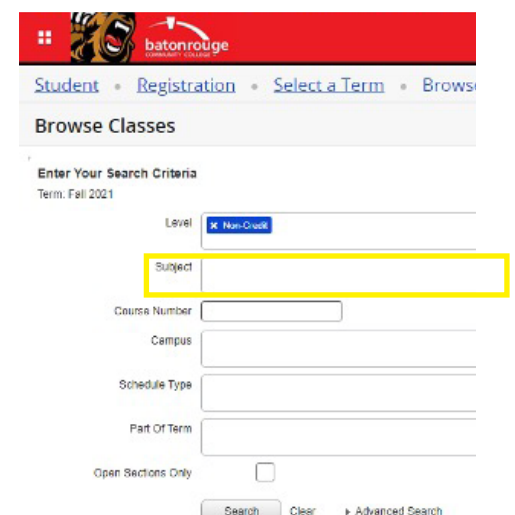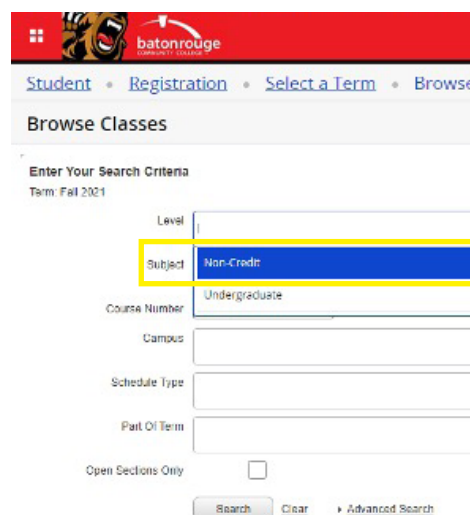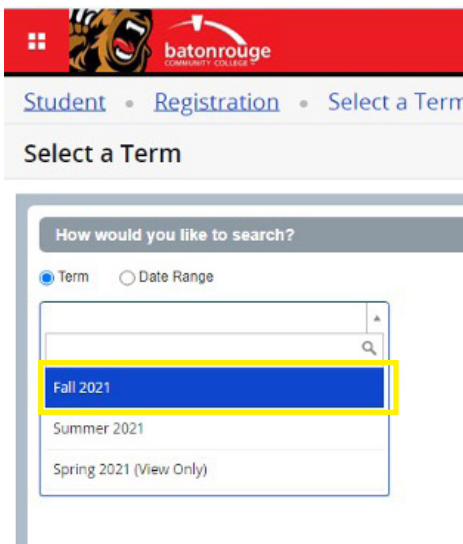

Once you have done this, **log into LOLA with your User ID and Password**. Click on the "**Student**" link at the top of the page.

Click on "**Register for Courses**." Select **Fall 2021**, then "**Continue**."

For **Level** - Select **Non-Credit**.

Use the **Subject box** to find your **course category**.

If you are looking for **Construction Craft classes, type in "Construction Trades"**, click Search. See list below. **Select the course you want and click register**. You will see a list similar to the one below. The difference will be that you will see an **"Add" button** to add the class to your schedule. Once you make your selection **be sure to click the Submit button** in bottom right corner.

Now that you have successfully registered with BRCC and scheduled your class, it is time to make your payment. Return to your **LOLA home screen**. Under **"My Account" click on the Payment/ Payment Plan Processing link.**

This will take you to the Payment page.

Click "**Make a Payment**." *There are **no payment plans available** for this class. Follow the instructions on screen and submit payment.

If you have payment questions please call the BRCC Bursar's office at 225-216-8625.