



## ***Student Technology Committee Meeting Agenda***

2/18/2020

3:00pm

Spring 2020 February Meeting

Meeting Facilitator: John Warren

Invitees:, Ron Solomon, Corlin LeBlanc, Tommy Morris, SGA President, SGA Vice President, SGA Secretary, SGA Treasurer, SGA Parliamentarian

- I.** Call to order
- II.** Call for motion of approval of minutes from the last meeting.
- III.** Open issues:
  - a) Discuss update for the proposal and SGA funding for charging stations around campus for mobile devices. Waiting for retrofitting for the student center.
  - b) Discuss the video messaging system if needed. Waiting for retrofitting for the student center.
  - c) Discuss current budget as needed
- IV.** New business
  - a) Pharmacy Tech – Student Technology Funds Request
  - b) IT – Student Technology Funds Request
  - c) Discuss new business as needed
- V.** Next Meeting Planned: 2<sup>nd</sup> week of May
- VI.** Call for motion to adjourn



## Student Technology Fee Committee

Minutes - February 18<sup>th</sup> 2020

LA Building First Floor Conference Room

**Members in attendance:** CIO Ron Solomon (RS) - Chair, IT Project Manager John Warren (JW) - Co-Chair, VC of Finance Corlin LeBlanc (CL), Dean of Students Dr. Donovan Johnson (DJ), Director of Student Programs Tommy Morris (TM), SGA President Tara Mitchell (TaM), SGA Vice President Melanie Rubin (MR), SGA Secretary Cassidy Guidry (CG), SGA Treasurer Raeleonne Owens (RO), Student Jarrell Jingles (JJ), Pharmacy Tech Instructor Cardice Sylvan (CS), Allied Heath Dean Dr. Elaine Vallette (EV)

**Approval of minutes:** JW asked for approval of the meeting minutes from last December 2019. TaM motioned that the minutes be approved and MR seconded the approval.

### **Open Issues Discussed:**

- JW opened the meeting to discuss the first two agenda items and explained that it was understood that we were still waiting on the Student Center remodel to be moved further along before anything would be decided for the charging station and the messaging system for SGA. JW explained that the charging stations would be used to secure and charge student devices while in class if they choose are charge at the tables their currently at in the dining area. JW explained there are various options for pricing with the charging units depending on branding from the company or our own BRCC branding. (this was the same discussion as in our October 2019 Meeting)

- JW introduced the budget to the group and turned the meeting over to CL to explain any questions the committee may have regarding the budget. TM asked what the Student Tech Fee is per credit hour. RS explained that it's \$5 an hour and it's capped at 12 hours so the most a student would pay per semester is \$60. CL explained that the balance available is as of today and the balance as of today is \$1,300,000.00

### **New Business:**

- JW introduced Pharmacy Tech instructor Cardice Sylvan and her supervisor Elaine Vallette, then turned the meeting over to CS. CS went over her course curriculum and why the QS/1 software is needed in her course. The total cost for the application \$3,435.00 and a recurring monthly cost of \$50.00 for PC and software support. RO asked if there was a reason that BRCC's IT staff doesn't maintain that system. JW explained that because it's not BRCC equipment and software that it's typically common place for the company to maintain that equipment for the college. TM asked if we could vote on the monthly expense as well to alleviate the need for a revote later and everyone agreed.

The vote to approve/disapprove the initial cost of \$3,435.00 below:

- o Tara Mitchell - Approve
- o Melanie Rubin - Approve
- o Tamerick Zachary - Approve
- o Raeleonne Owens - Approve
- o Jarrell Jingles - Approve

A secondary vote to approve/disapprove the yearly cost of \$600.00 below:

- o Tara Mitchell - Approve
- o Melanie Rubin - Approve
- o Tamerick Zachary - Approve
- o Raeleonne Owens - Approve
- o Jarrell Jingles - Approve

- RS brought up the PTEC program is requesting a student computer lab of 35 PCs at the Central site. Total cost for the 35 PCs is \$27,933.85. RS explained that the data drops and furniture is already in place and it just needs PCs.

The vote to approve/disapprove is below:

- o Tara Mitchell - Approve
  - o Melanie Rubin - Approve
  - o Tamerick Zachary - Approve
  - o Raeleonne Owens - Approve
  - o Jarrell Jingles - Approve
- RS brought up the fact that we're needing to purchase new Citrix VDI licenses for all the sites that thin client student PCs. The new licenses are to move the Citrix environment into the cloud which lessens the infrastructure and equipment cost on site and allows for updates to have a more seamless and uninterrupted integration. The total cost the project is \$116,405.95 that will be broken up over 3 with year one at \$38,872.79 and the next two years at \$38,766.58.

The vote to approve/disapprove is below:

- o Tara Mitchell - Approve
- o Melanie Rubin - Approve
- o Tamerick Zachary - Approve
- o Raeleonne Owens - Approve
- o Jarrell Jingles - Approve

**Next Meeting:** 1<sup>st</sup> week of May

JW called for a motion to adjourn the meeting. TaM motioned to adjourn and MR seconded.

MEETING OPENED: 3:00 p.m.

MEETING ADJOURNED: 3:46 p.m.

RECORDER: John Warren



Pricing Proposal  
 Quotation #: 18281456  
 Created On: 1/9/2020  
 Valid Until: 1/31/2020

**Baton Rouge Community College**

**Ron Solomon**

LA  
 United States  
 Phone: (225) 202-8009  
 Fax:  
 Email: solomonr@mybrcc.edu

**Inside Account Manager**

**Zach Reichl**

290 Davidson Ave  
 Somerset, NJ 08873  
 Phone: 732-868-6210  
 Fax: 1-888-394-5322  
 Email: Zach\_Reichl@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Virtual Apps & Dskps Svc For Edu Student Citrix Systems - Part#: 6000172 Contract Name: NASPO Software VAR Contract #: ADSPO16-130651 Subcontract #: 4400008030 <b>Note: Year 1</b>	1	\$38,872.79	\$38,872.79
2 Virtual Apps & Dskps Svc For Edu Student Citrix Systems - Part#: 6000172 Contract Name: NASPO Software VAR Contract #: ADSPO16-130651 Subcontract #: 4400008030 <b>Note: Year 2</b>	1	\$38,766.58	\$38,766.58
3 Virtual Apps & Dskps Svc For Edu Student Citrix Systems - Part#: 6000172 Contract Name: NASPO Software VAR Contract #: ADSPO16-130651 Subcontract #: 4400008030 <b>Note: Year 3</b>	1	\$38,766.58	\$38,766.58
<b>Total</b>			<b>\$116,405.95</b>

**Additional Comments**

Please Note: Citrix has a zero returns policy.

Please send your Purchase Orders to LouisianaTeam@shi.com.

For All Citrix Cloud services the below terms & conditions apply:  
<https://www.shi.com/Customerservices/ShowContentAll.aspx?cView=2&cID=95953>

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. SHI certifies quoted prices do not exceed manufacturer's published list price. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084.

## You have saved an eQuote 1025811423686

An eQuote is now saved in your Dell Online Store.  
This will be held for 60 days and will expire on 04/18/2020

### Your eQuote has been sent to:

Emailed to: [henriottj@mybrcc.edu](mailto:henriottj@mybrcc.edu)  
[stephensonh@mybrcc.edu](mailto:stephensonh@mybrcc.edu)  
[henriottj@mybrcc.edu](mailto:henriottj@mybrcc.edu)

### To retrieve this eQuote

Login to [Premier](#)

Sign in to Baton Rouge Community College NASPO ValuePoint 4400002525 / WN14AGW

Click on "Quotes" in the top menu bar and search for eQuote number 1025811423686

eQuote Name	PTEC 35 PC for New Lab
Saved By	<a href="mailto:henriottj@mybrcc.edu">henriottj@mybrcc.edu</a>
eQuote Description	
Authorized Buyer	Hilary Stephenson
Notes/Comments	
Account Name	Baton Rouge Community College NASPO ValuePoint 4400002525 / WN14AGW
Contract Code	C000000010742

### Shipping Info

ACCOUNTS PAYABLE  
201 COMMUNITY COLLEGE DR  
BATON ROUGE, LA 70806-4156  
(225) 216-8439

### Billing Info

ACCOUNTS PAYABLE  
201 COMMUNITY COLLEGE DR  
BATON ROUGE, LA 70806-4156

### eQuote Summary

Description	Quantity	Unit Price	Subtotal
OptiPlex 5270 AIO MLK	35	\$798.11	\$27,933.85

eQuote Subtotal	\$27,933.85
Shipping*	\$0.00
Shipping Discount*	\$0.00

Tax*	\$0.00
Environmental Disposal Fee*	\$0.00

**eQuote Total\* \$27,933.85**

\*The eQuote total, including applicable taxes and additional fees, may be viewable online.

**Note:** Your order may contain one or more items which are billed on a recurring basis. See Important Notes for details on your specific offering and, for customers with auto-renewing subscriptions, how to turn off automatic renewal.

## eQuote Details

Description	Quantity	Price
rcrc811935-5411481   OptiPlex 5270 AIO MLK	35	\$56,879.90
<b>Premier Discount</b>		<b>\$28,946.05</b>
(Unit Price after discount: \$798.11 ea.)		<b>\$27,933.85</b>

Module	Description	Product Code	Sku	ID
OptiPlex 5270 AIO	OptiPlex 5270 All-in-One XCTO	G0NGMDX	[210-ASDU]	1
Processor	Intel® Core™ i5-9500 (6 Cores/9MB/6T/3.0GHz to 4.4GHz/65W); supports Windows 10/Linux	G3TIKEM	[338-BRSY]	146
Operating System	Windows 10 Pro 64bit English, French, Spanish	GF48XA1	[619-AHKN]	11
Windows AutoPilot	No Windows AutoPilot	GYE02AP	[340-CKSZ]	291
Microsoft Office	Microsoft Office 30 Day Trial	GC70FJV	[658-BCSB]	1002
Memory	8GB 1X8GB 2666MHz DDR4 Memory	GFH3TEZ	[370-ADZL]	3
Hard Drive	2.5 inch 1TB 7200rpm SATA Hard Disk Drive	G24LI5P	[400-BEUK]	8
Additional Hard Drive	No Additional Hard Drive	GNTOSJ7	[401-AADF]	637
Video Card	Intel® Integrated Graphics	GZQDA24	[490-BBFG]	6

Chassis Options	5270 AIO 21.5" No Touch, No Camera, UMA, Bronze, intrusion switch	GPH3RYB	[329-BEJW]	116
Power Cord	System Power Cord (US)	GA5894N	[450-AAOJ]	20
Wireless	No Wireless	GVHB6TP	[555-BBFO]	19
Wireless Driver	No Wireless Driver	GQMKF4C	[340-AFMQ]	7
Stands and Mounts	OptiPlex All-in-One Basic Stand	GHV3MDC	[575-BBTI]	558
Adapter	No Additional Cable	GIX0L8M	[379-BBCY]	592
Keyboard	Dell Multimedia English Keyboard - KB216	GZDPBC1	[580-ADJC]	4
Mouse	Dell MS116 Wired Mouse	GWJIAF2	[275-BBBW]	12
Back Cover	No Cable Cover	GDT2C7Z	[325-BCZQ]	376
External Speakers	No External Speaker	GTNM7E2	[817-BBBC]	200095
Software Stack	Windows 10 NonEmbedded without IR Camera	GOJL81O	[525-BBCL] [640-BBLW] [658-BBMR] [658-BBRB] [658-BEOK] [658-BEHM]	1003
Dell Endpoint Security	No Dell Data Protection   Endpoint Security Suite Software	NODDP	[634-BENZ]	593
Operating System Recovery Options	Recovery USB Media Not Included	GBZV8U6	[620-AAOH]	200013
ENERGY STAR	ENERGY STAR Qualified	G6J34SM	[387-BBLW]	122
Documentation	Safety, Environmental, and Regulatory Information (English/French/Multi-language)	G7RB0GY	[340-AGIK]	21
System Monitoring Options	Dell Watchdog Timer	GEL8NA2	[379-BDLB]	39
Placemat	Documentation, MUI, OptiPlex 5270	G3GA6BO	[340-CMIP]	60
Order Information	US No Canada Ship Charge	G3IA0L8	[332-1286]	111
EAN/UPC Labels	No UPC Label	G8WGTYN	[389-BCGW]	292
TPM Security	Trusted Platform Module (Discrete TPM Enabled)	GJMDKT6	[329-BBJL]	297
Shipping Material	Package MOD for DAO Fixed/HAS config or no stand config	G7OQJ6G	[389-BBUU] [340-CEEE]	465
Label	Regulatory Label, Non Touch	G45ZQAU	[389-DQPD] [389-DPBE]	676
Processor Label	Intel® Core™ i5 Processor Label	GBYUG7C	[340-CKVN]	749
Transportation from ODM to region	Standard shipment	GQT8IGC	[800-BBIO]	200080
Systems Management	Intel® Standard Manageability	G1YILOV	[631-ACDV]	49
LCD	OptiPlex All-in-One Non-Touch Panel	GY75ZOG	[391-BBPC]	760
Configuration Type	Custom Configuration	NOFGA	[817-BBBB]	572
Protect Your New PC	No Security Software	NOSS	[650-AAAM]	1014
Optane	No Optane	GGALRD0	[400-BFPO]	200304
External Optical Device	No External ODD	GVTOW4N	[429-ABGY]	317



Hardware	5 Years ProSupport with Next Business Day Onsite	PN5	[989-3449]	
Support Services	Service		[997-8581]	29
			[997-8561]	
			[997-8533]	

eQuote Subtotal	\$27,933.85
Shipping*	\$0.00
Shipping Discount*	\$0.00
Tax*	\$0.00
Environmental Disposal Fee*	\$0.00

**eQuote Total\*                    \$27,933.85**

\*The eQuote total, including applicable taxes and additional fees, may be viewable online.

## Baton Rouge Community College Student Technology Fee Committee

### Funds Request

Department Information			
Department Requesting Funds:		Date:	
Representative:		Title:	
Email:		Phone Number:	
Signature: <small>(Department's director or dean, site manager, or respective Vice Chancellor)</small>		Description/Justification of request:	
Goals and Objectives			
Student Technology Fee Program Goal: To provide students with access to, and training in, information technology and discipline-specific equipment that represents the current state of the art technology for that discipline.			
<b>Which objective would this advance?</b>			
<input type="checkbox"/> Objective 1.1: To provide public access computers with current software as well as network connectivity.			
<input type="checkbox"/> Objective 1.2: To provide the BRCC student body with access to state-of-the-art software and hardware, including classroom technologies which support student learning.			
<input type="checkbox"/> Objective 1.3: To increase access to the campus network and internet resources via wireless internet and other innovative access options.			
<input type="checkbox"/> Objective 1.4: To ensure that instructional laboratories and open laboratories are equipped with the most current equipment appropriate to teaching and learning in the various disciplines of the College.			
<input type="checkbox"/> Objective 2.1: To enhance student learning by providing support programs in order to optimize the use of multi-media and other instructional technologies.			
<input type="checkbox"/> Objective 2.2: To provide appropriate state-of-the-art technology to student services that directly support student life and learning (e.g., Career Planning and Placement, the Academic Learning Center, Student Development etc.)			
Beneficiaries of funds:			
Initial Cost:	Recurring Costs:	Other Sources of Funds:	Duration of Funds (end date):
Impact on college priorities:			
Office Use Only			
<input type="checkbox"/> Approved <input type="checkbox"/> Partially Approved <input type="checkbox"/> Not Approved		Total Amount Approved:	Rating:
Stipulations:			
Signatures of Quorum:			

- Please attach a detailed cost breakdown and any other relevant information that is relevant. Academic Departments must include a letter of support from their Dean. Student Services or Administrative Departments must include a letter of support from their Department Head.
- If funding is for a recurring item, funding can be provided for up to two years. Afterward, the requestor must reapply for future funding consideration.
- If the cost for a recurring item increases after the first payment, this approval allows for subsequent payments to be made at the increased rate as long as funding is available.
- Submit all request fund from to [student\\_tech@mybrcc.edu](mailto:student_tech@mybrcc.edu) by the 1st of October, December, February, May, or July.

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<input type="checkbox"/> Objective 2.1: To enhance student learning by providing support programs in order to optimize the use of multi-media and other instructional technologies.			
<input type="checkbox"/> Objective 2.2: To provide appropriate state-of-the-art technology to student services that directly support student life and learning (e.g., Career Planning and Placement, the Academic Learning Center, Student Development etc.)			
Beneficiaries of funds:			
Initial Cost:	Recurring Costs:	Other Sources of Funds:	Duration of Funds (end date):
Impact on college priorities:			
Office Use Only			
<input type="checkbox"/> Approved <input type="checkbox"/> Partially Approved <input type="checkbox"/> Not Approved		Total Amount Approved:	Rating:
Stipulations:			
Signatures of Quorum:			

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