



Application for Academic Renewal

Baton Rouge Community College Academic Renewal program is designed to give a fresh start to students who have been away from College for at least one or more semesters and who return to complete a degree or certificate program. This application initiates your request to have unsatisfactory grades excluded from the calculation of your overall grade point average (GPA).

Minimum criteria for academic renewal

- Student must have sat out at least one full semester (fall and/or spring) prior to applying for academic renewal.
- Student must be taking courses within a declared major. (Developmental courses and CSSK 1023 will not be considered as they are not within a declared major)
- Student must demonstrate academic success by earning a minimum 2.0 semester GPA prior to academic renewal being granted.

Instructions:

- Step 1: Complete this form in ink and print clearly.**
- Step 2: Submit official transcripts for each college you are applying for academic renewal**
- Step 3: Submit completed document to the Registrar’s Office before the first day of classes of the semester you plan to return to BRCC**

STUDENT INFORMATION

| | | | |
|-----------------------|------------------------|-----------------------|-----------|
| Student ID: | Last Name | First Name: | MI |
| Date of Birth: | Cell Telephone: | Email Address: | |

SEMESTER INFORMATION

Please check the appropriate box to indicate the semester of application for academic renewal:

Term: Fall Spring Summer Year: _____

COLLEGE INFORMATION

Please list all colleges for which you are applying for academic renewal. (Attach additional colleges if needed.)

| College Name | City/State | Dates of Attendance |
|-----------------------------------|-----------------|---------------------------|
| (e.g. Louisiana State University) | Baton Rouge, LA | Fall 2000 to Summer 2003) |
| | | |
| | | |
| | | |

STUDENT APPLICATION STATEMENT

Please indicate which of the following grades you would like considered for academic renewal:

| | |
|---|--|
| Please consider all coursework prior to the semester of application for review. <input type="checkbox"/> | Please consider only coursework with grades of D, F, and W prior to the semester of application for review <input type="checkbox"/> |
|---|--|

I understand that the submission of this application does not guarantee approval and that I must achieve a minimum 2.0 GPA during the first semester after applying for renewal to be considered for approval. If approved, I understand that the coursework with grades of D, F, and W prior to the semester of application for review will remain on my transcript, but will be excluded from my GPA.

Student Signature: _____ Date: _____

ENROLLMENT SERVICES ONLY

Form Received by: _____ **Date:** _____

Student GPA at end of Semester: _____

Academic Renewal Granted: _____

Date Student notified: _____ **Method:** Phone Email In-Person

Processed by: _____

Date: _____

Baton Rouge Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the associate degree. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Baton Rouge Community College. Educational opportunities are offered by the Baton Rouge Community College without regard to race, color, age, national origin, religion, gender, or disability. The Director of Disability Services has been designated as the college's 504/ADA Compliance Officer. Any person with a disability who needs assistance should contact the Director at 225.216.8503, TDD 225.216.8702. Baton Rouge Community College does not discriminate on the basis of gender in admission to or employment in its education programs or activities. Title IX Coordinator is the Vice Chancellor for Student Affairs, 201 Community College Drive, Baton Rouge, Louisiana 70806 – 225.216.8068. The Family Educational Rights and Privacy Act of 1974, as amended (also sometimes referred to as the Buckley Amendment), is a federal law regarding the privacy of student records and the obligations of the institution, primarily in the areas of release of the records and the access provided to these records. Any educational institution that receives funds under any program administered by the U.S. Secretary of Education is bound by FERPA requirements. Institutions that fail to comply with FERPA may have funds administered by the Secretary of Education withheld.

BRCC is a member of the Louisiana Community and Technical College System (LCTCS).