FALL 2019

Associate of Science in Nursing

Student Handbook

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Baton Rouge Community College
Associate of Science in Nursing Program

Mission
Baton Rouge Community College’s (BRCC’s) Associate of Science in Nursing (ASN) program is of high quality, affordable, and selectively admits. The mission is to offer a collegiate nursing curriculum that promotes continuance of education at a 4-year institution and lifelong learning. The ASN program is designed to provide excellent nursing education to diverse learners capable of improving the health care needs of the multicultural community in a structured health care setting.

Purpose
The purpose of the ASN program is to provide educational opportunities for individuals to acquire the necessary knowledge, skills, values, and competencies for nursing practice. The curriculum is based on the Educational Competencies for Graduates of Associate Degree Nursing Programs of the National League for Nursing. Graduates will receive the associate of science degree in nursing and are eligible to apply to write the National Council Licensure Examination for Registered Nurses (NCLEX-RN).

Philosophy
We believe that nursing is a patient-centered, information and evidence based, interdisciplinary, profession that provides safe quality care.

Patient-centered
The focus of nursing is the patient (individual, family and groups). Nursing uses a holistic approach in meeting the healthcare needs of the patient.

Information and evidence based
Nursing is a profession that involves the systematic collection of data and utilization of scientific research.

Interdisciplinary
The nurse collaborates as part of a patient-centered team in the provision of healthcare.

Safe quality care
The nurse provides a high standard of care that is effective, efficient and protects patients and others from health and environmental hazards.
DEPARTMENT OF NURSING POLICIES

I. Admission Policies

1. The student applying for admission into the ASN program must be enrolled as a student at Baton Rouge Community College (BRCC). (Enrollment Services Office)

2. The applicant must have a minimum GPA of at least 2.8 and a grade of "C" or higher in sixteen (16) credit hours of required courses which must include the following courses:

<table>
<thead>
<tr>
<th>Course No.</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 1113 (101)</td>
<td>College Algebra</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 1013 (101)</td>
<td>English Composition I</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 2214 (230)</td>
<td>Human &amp; Anatomy Physiology</td>
<td>4</td>
</tr>
<tr>
<td>PSYC 2013 (201)</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Art or Humanities Elective*</td>
<td>3</td>
</tr>
</tbody>
</table>

Total: 16

3. A nursing admission exam is required for all students applying to the Associate of Science in Nursing (ASN) program at BRCC and is one of the criteria used for admission into the program. The admission exam is used to assess each student's basic skills and predict his or her classroom success.
   a. The fee for the admission exam is incurred by the student.
   b. The student is allowed to take the nursing admission exam once per application cycle. The admission exam score is valid for 3 years. If not admitted during the initial application period, the student will be allowed to retake the admission exam during the next application cycle. The most recent nursing admission exam score will be used for admissions.

4. Once accepted, the student must provide evidence of, at student expense, the following:
   - health history and physical examination
   - TB skin test (SEE APPENDIX J)
   - immunizations and/or titers
   - routine laboratory tests
   - current American Heart Association Basic Life Support (BLS for Healthcare Professionals)
   - proof of liability insurance.

The Louisiana State Board of Nursing (LSBN) requires:
   - a criminal background check
   - an application to enter clinical nursing courses.
   - an LSBN portal account

5. The student’s acceptance into the ASN program is tentative until approval has been granted by the LSBN and all required documentation has been received by the program. Required documentation may change after admission.
6. Students are required to attend an ASN program orientation prior to the first day of the first NURS course. Students failing to attend the mandatory orientation must wait to begin NURS courses until the following semester.

7. A selective admission process is utilized. Students are admitted based on three areas:

1. **GPA** - Must have a minimum GPA of 2.8 in the required pre-requisite courses on pg 4. These courses constitute the "pre-nursing GPA." The pre-nursing GPA is used for nursing department admissions. The higher the pre-nursing GPA, the more competitive the applicant is in the admission process.

2. **Nursing Admission Exam** - Must successfully pass the nursing admission exam. The ASN program currently uses the TEAS Nursing Admission exam. The test must be taken on the BRCC campus during specified times. A study guide from the publisher is available. The higher the admissions test score, the more competitive the applicant is in the admission process.

Specific sections included on admissions’ exam:

1) Math, 2) Science, 3) English and Language use, and 4) Reading. The student must attain a 65% or above. The admission exam must be taken at BRCC. One attempt is allowed per admission cycle. A student who is not admitted to the ASN program may use a previous TEAS score if tested at BRCC. Students are limited to a total of two TEAS admission attempts.

3. **Completion of pre-requisite courses at BRCC**. Consideration is given for pre-nursing courses (the five pre-req courses) completed at BRCC.

8. Qualified LPNs are eligible to apply to the nursing program using a special admission’s process. (See Appendix G)

II. **Non-Discrimination**

Baton Rouge Community College (BRCC) does not discriminate on the basis of age, sex, race, color, religion, national origin or disability in its educational programs, activities or employment policies, see current BRCC Catalog.

III. **Transfer Credit**

See current BRCC Catalog for general information. Nursing courses from other institutions are not transferable.

IV. **Retention-Progression**

In order to progress and be retained in the nursing curriculum, the student must meet the following criteria:

1. maintain a minimum GPA of 2.0 on all pre and co-requisite courses outlined in the curriculum. Failure to achieve a “C” or better in any required course in the nursing curriculum will delay progression.

- The student may take one NURS course at a time.

- The student may withdraw “W” from each nursing course in the curriculum, and progress, as long as a “C” or higher is achieved with the second course enrollment.

2. achieve a minimum grade of 77% in nursing theory coursework and achieve a “satisfactory” (S) clinical evaluation. An unsatisfactory clinical grade will result in failure of the course.

3. maintain Louisiana State Board of Nursing compliance.
4. maintain program health, BLS, liability, and advising requirements.

5. NURS courses must be taken in the sequence outlined in the curriculum plan.
(See Appendix I)

6. **A student will be dismissed from the nursing program after:**
   a. two unsuccessful enrollments in same nursing course (W, D, or F).
      Withdrawal, “D,” and “F” are unsuccessful attempts.

      -The student who withdraws (W) or achieves a “D” or “F” in a course must complete the course with a “C” or better on the next attempt. A letter grade of “D,” “F,” or “W” on the second course enrollment will result in dismissal from the program.

   b. receiving a failing grade in any two nursing courses (D & F). Letter grades “D” and “F” are failing grades.

      -The student who received a “D” or “F” in any course then received a second “D” or “F” in another course, will be dismissed from the program.

V. **Readmission**
1. Students who withdraw or fail a nursing course will not be automatically enrolled in the course the next time it is offered. Enrollment decisions for the repeating student are considered based upon available faculty resources and the number of available seats in the course. Refer to the “Returning Student” policy (See Appendix E, page 30)

2. Students who must repeat a course, or who are returning after a semester or more of absences, should submit an “Intent to Return to Nursing Courses” form (pg. 29) to the nursing program manager. Automatic re-entry into the program is not guaranteed.

3. A student dismissed from the BRCC ASN program or failed from the BRCC ASN program will be eligible to re-apply for admission in five (5) years.

VI. **Withdrawal and Dismissal**
Students may be dismissed or withdrawn from the ASN due to a breach in the following codes/policies:

1. BRCC Student Conduct Code and Student Regulations and Rules of Conduct are found in the current BRCC Catalog.

2. BRCC Academic Integrity Policy
   Dismissal from the nursing program may occur if the student commits a violation as described in the BRCC Catalog. Any student found guilty of academic dishonesty or misconduct will receive a penalty based on the level into which the violation falls. Penalties are based upon the nature of the violation, number of times a student may have committed an offense, and discretion of the instructor. Refer to the current BRCC Catalog.
3. **ANA Code of Ethics**
   Dismissal from the nursing program may occur if the student:
   a. fails to practice compassion and respect for individuals.
   b. fails to protect the health, safety, and rights of patients.
   c. fails to demonstrate responsibility and accountability for personal actions in any situation/occurrence associated with the ASN program. See American Nurses Association (ANA) Code of Ethics, [www.nursingworld.com](http://www.nursingworld.com).

**VII. Retention/Progression Appeal Policy**
Students who wish to appeal the retention/progression policy must follow the guidelines provided below:

1. Complete and submit the Department of Nursing Appeal to the Department of Nursing Chair within 6 months of the event resulting in the need for appeal. (See Appendix D)
2. Once received the Student Affairs Committee Chair (SAC) will coordinate the appeal by setting a date for review, collecting necessary documentation and notifying the student of the date set.
3. At the appeal information regarding the circumstances of the appeal will be presented to the faculty committee and the student will be provided an opportunity to present the reasons behind the request for appeal. The full faculty will make a decision regarding the appeal, and the student will be notified.
4. Decisions of the full faculty may be appealed to the Chair of Nursing.

**VIII. Graduation Requirements**
1. To receive an Associate of Science in Nursing degree the student must:
   a. follow the graduation requirement guidelines outlined in the current *BRCC Catalog.*
   b. Meet the deadlines for graduation applications as posted in the academic calendar found in the BRCC Catalog and on the college website.

2. College commencement exercises are voluntary. Diplomas may be mailed to graduates once all final college work is evaluated.

3. The student should anticipate the following approximate expenses:
   a. License fee: $139.25 (if student plans to practice in Louisiana). This fee is due two months prior to graduation.
   b. NCLEX-RN fee: $200.00
   c. Group composite pictures for BRCC required (individual photos optional).

**IX. Louisiana State Board of Nursing (LSBN) & Licensure by Examination**
1. Students enrolled in nursing clinical courses must be approved by the LSBN. All NURS courses have a clinical/lab component.

2. Upon completion of the program the graduate is eligible to apply to the LSBN for initial licensure and to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN). The examination is designed to test the knowledge, skills and abilities essential to the safe and effective practice of nursing at the entry level. Upon successful completion of this examination, the graduate becomes licensed to legally practice as a Registered Nurse (RN) in the state of Louisiana.

**X. Attendance Policies**

1. The ASN credit/clock hour ratios are as follows:
   - One (1) credit hour theory = one (1) instructional hour
   - One (1) credit hour lab or clinical = three (3) instructional hours

2. Students are expected to attend all classroom (Lecture and lab) meetings.

3. **Clinical Attendance**
   a. The student is expected to attend ALL clinical experiences.

   b. Clinical absences compromise a student’s ability to meet clinical objectives and may lead to an unsatisfactory clinical evaluation or incomplete “I” course grade. Missed clinical time may be scheduled dependent upon the discretion and availability of the instructor. Alternate learning methods may be assigned.

   c. In the event of an unavoidable clinical absence or delay, the student must:
      - notify the clinical instructor before clinical arrival time.
      - provide appropriate documentation of the unavoidable situation.

   d. If the student has health problems, or is taking medications for health problems during clinical, he/she must inform the clinical instructor and provide appropriate documentation. LSBN notification may be required.

4. Children are not allowed in classrooms, laboratory, or clinical sites.

**XI. TESTING AND GRADING POLICIES - Theory Evaluation and Grading**

1. Students must pass all courses in each level with a grade of “C” or better before progressing to the next course level.

2. Methods of evaluation for grade calculation are explained in each course syllabus.

3. Quizzes may be given at any time during the course without prior notice.
4. All nursing courses have a comprehensive final examination.

4. There are no make-up exams. The percentage of one (1) missed examination may be added to the percentage of the comprehensive final exam for the course. 

   Example:
   If exam #2 is missed and exam #2 is worth 17% of the total grade for the course, the weight of exam #2 (17%) will be **added** to the weight of the final exam (30%) making the final exam worth 47% of the total grade for the course.

   Any subsequent missed unit exams will be recorded as a zero with no need for faculty documentation of excused/unexcused absence.

6. Final course grades will be rounded up to two decimal points with only one permissible rounding to occur. Examples:
   - 76.78% = 77%
   - 76.48% = 76% and will not be rounded to 76.5% and then rounded to 77%.

7. The following grading scale will be utilized for all nursing courses:
   
   **GRADING SCALE:**
   
   - 93-100 A
   - 85-92 B
   - 77-84 C
   - 69-76 D
   - <69 F

8. Unit exams plus final exam total grade weight shall equal 86% to 92% of total course grade.

9. Grades for all examinations will be posted to the student’s Canvas account.

10. Test Viewing and Review Policy: Test viewing will occur within one week of the day of the exam. Correct answers will be available. During the viewing, notebooks, binders, books, cellphones, other electronic devices, and any other documentation tools cannot be in the students' possession. Discussion of test items will not be permitted at the time of viewing. Students must make an appointment with the instructor in order to review the test items within two (2) weeks of the exam date. No review will be done after two weeks. Students will not be allowed to schedule a test review for a missed exam. The final exam is not reviewed.

   **XII. TESTING AND GRADING POLICIES - Clinical/Lab Evaluation and Grading**

1. Each nursing course has a theoretic/didactic component and a clinical/lab component. Students must receive a grade of “C” or better on the
theoretic/didactic component and a satisfactory grade on the clinical evaluation tool to pass the course.

2. A failure in either the theoretic/didactic or clinical/lab component will result in failure of the course.

3. Clinical evaluation tools will be used for grading the student’s work in clinical.

4. Laboratory work is evaluated via:
   a. demonstration of skills documented on a “skills check-off sheet.” Students must achieve a “satisfactory” (S) on all skills check-offs. The student is allowed two attempts. Failure to achieve an “S” on the pre-clinical skills check-off results in an “F” for the course.

   b. calculations tests. The student must achieve a 100% on the pre-clinical calculations test. The student may have three attempts. Failure to achieve a 100% on the pre-clinical calculations test will result in failure of the course.

XIII. **Guidelines for Written Work**

1. All written work is expected to be neat in appearance.

2. Plagiarism is a form of cheating that involves presenting as one’s own the ideas or work of another. Students who plagiarize will be subject to the Academic Integrity Policy of BRCC (see current BRCC Catalog).

3. A list of citations/references must be included in written works as directed by the course instructor or outlined in the course syllabus.

XIV. **College Final Examination Policy**

"To receive credit for courses, students must take the final examinations for the courses," *BRCC Catalog 2018-2019*, page 56.

XV. **Standardized Testing**

1. All nursing courses, except Adult Nursing III, administer a standardized specialty examination. The student is responsible for the cost of each standardized test. No refunds are available. Standardized tests that are customized to a course may be weighted up to 10% of course grade. Non-customized standardized tests are weighed at 4%.

2. The purposes of standardized testing are to:
   a. prepare students for NCLEX-RN type questions from the National Council of State Boards of Nursing (NCSBN) and provide computerized testing practice;
   b. compare students with like U.S. associate degree students;
   c. provide an outside assessment of students’ strengths and weaknesses related to the specific course content and provide information for vendor remediation strategies.

3. The standardized exam is administered at the conclusion of the course and is a part of the final course grade.
4. Students must pass a standardized exit examination.
   
a. A standardized exit examination is part of NURS 2401, Senior Capstone.

b. Successful completion of NURS 2401 requires a satisfactory score on the exit examination. The necessary passing score is published in the course syllabus.

c. Students are allowed three (3) attempts to achieve a satisfactory score.
   - Students who do not achieve a satisfactory score after the first attempt must meet with the course faculty for advising.
   - Students who do not achieve a satisfactory score after the second attempt must meet with the dean or chair for advising.
   - An unsatisfactory score after the third attempt results in failure of the course.

d. The exit examination provides information regarding students’ NCLEX readiness.

XVI. FACULTY / STUDENT COMMUNICATION

1. Students are notified of changes in policy.
   
a. Policies pertaining to students enrolled in the nursing program are found in the ASN Student Handbook.

   b. Policies are published and updated as necessary and changes communicated to students by verbal announcement, written announcement on Canvas, communication via college email, and by posting on the BRCC website.

2. Faculty and advisors conference with students.
   
a. Course faculty may initiate conferences with students at any time. Instances when a conference may be called include, but are not limited to:
      - failure of student to attain a C or better at midterm in any nursing course;
      - specific occurrences associated with clinical or lab when student progress is unsatisfactory or care is unsafe;

   b. Student remediation plans are based upon course graded work.

3. The student may request a faculty, advisor, or administrator (Chair or Dean) conference during regular office hours, or by appointment. Students should first meet with their course instructor regarding course problems.

4. The student must confer with their faculty academic advisor each semester.

5. Students are provided course information.
a. Syllabi provide the primary source of course information. Individual course syllabi are posted on Canvas and on the “master syllabi” link on the BRCC website.  http://www.mybrcc.edu/academics/mastersyllabi/index.php

b. Course information is updated frequently in the Canvas course shell.

6. College, or program, and course information is officially communicated through BRCC email or Canvas.

XVII. HEALTH POLICIES

1. Required admission health history, physical examination, immunizations, and titers, etc., must be completed by a personal physician or healthcare provider at student expense.

2. Annual immunizations and screenings must be completed by a personal physician or healthcare provider at student expense.

3. Urine drug screening must be completed at the designated testing facility. All costs will be incurred by student.

4. Randomized urine drug screening occurs throughout the ASN program
   a. Procedure for randomized urine drug screen:
      - Student is notified of randomized selection.
      - Student must comply with time parameters for providing urine sample.
      - Student must utilize the BRCC ASN approved testing center.
      - Student will incur all costs associated with the testing.
      - If a student fails to test within the prescribed time parameters, the screen is considered positive.
      See section XIX of student handbook.

   b. Procedure for urine drug screen for cause:
      - Student is notified that a urine drug screen is required for cause.
      - Student must comply with time parameters for providing urine sample.
      - Student must utilize the BRCC ASN approved testing center.
      - Student will incur all costs associated with the testing.
      - If a student fails to test within the prescribed time parameters, the screen is considered positive.
      See section XIX of student handbook.

5. All completed health and medical records must be submitted to the nursing lab manager by the student.

6. Proof of current immunization status is required as a part of the physical examination before entry into NURS courses. Required immunizations/titers include: Measles, Mumps & Rubella (MMR), Tetanus & Diphtheria (Td), Hepatitis
B and Varicella. Additional immunizations may be added as required by clinical agencies.

7. HIV and RPR tests are required at program admission.

8. TB testing is required yearly.

9. The student must submit a "Change of Health Status" form (see Appendix C) if severe illness, surgery, hospitalization or pregnancy occurs after entry into nursing courses.

10. All students are responsible for health care costs incurred while enrolled in NURS courses. Students are strongly recommended to carry personal health insurance coverage.

XVIII. STUDENT PARTICIPATION, RECOGNITION and CONDUCT

1. Students abide by program, faculty, and agency rules regarding electronic devices.
   a. Students must turn off all personal electronic devices and cell phones during class lectures.

   b. Students must abide by the rules of the course instructor and the clinical agency. Students must turn off all personal electronic devices and cell phones in the clinical areas.

   c. Students may not bring personal electronic devices or cell phones into classrooms on test days. Any student found with a cell phone or any other personal electronic device during testing will be asked to leave the room and will receive a zero (0) on that exam.

2. Students are encouraged to participate on an ASN committee. One ASN student will serve on each of the following ASN committees:
   - curriculum
   - evaluation
   - student affairs

   a. Student representatives will be selected at the beginning of the academic year.

   b. Students representatives must meet the following criteria:
      - must maintain a 2.5 nursing GPA.
      - will serve no more than one year.
      - may be excused from confidential portions of meetings.
      - must be currently enrolled in a NURS course.

3. Students are encouraged to participate in student organizations.
a. Students are encouraged to be involved in the BRCC Student Nurses Association. The BRCC Student Nurses Association is a constituent of the National Student Nurses Association and Louisiana Association of Student Nurses. The Student Nurses’ Association assists the student in professional development of future nurses and facilitates their entrance into the profession by providing educational resources, leadership opportunities, and career guidance.
b. Numerous other clubs, organizations, and activities are available for students through BRCC student programs and resources (SPAR) [http://www.mybrcc.edu/spar/clubsorgs/index.php].

4. ASN students are recognized for achievement and service.
a. The Nursing Department hosts a pinning ceremony in fall and spring semesters. Attendance is expected.

b. Student recognition awards presented at the pinning ceremony include:
   - Faculty-selected award
   - Student with highest GPA. (GPA 3.0 in Nursing Courses @ midterm, in the event no student has earned a cumulative GPA 3.0 in nursing courses during that semester, no Academic award will be presented.

c. Documented unethical behavior precludes the conferral of any student award.

5. Children are not allowed in the classrooms, laboratories, at clinical sites, or at academic-related off-campus events.

6. Standardized testing required by the ASN program may be conducted at any BRCC site. Students are expected to comply with all BRCC rules and regulations.

7. Eating is prohibited in the skills lab and patient-care areas of the clinical settings.

8. Chewing gum is prohibited in the skills lab and clinical settings.

XIX. SUBSTANCE ABUSE AND DRUG TESTING POLICY (See XVII. 4.pge 13)

1. The manufacture, distribution, sales, possession, or use of substances that may impair the student’s ability to perform safely and effectively on the campus, in laboratory or clinical settings, and or any institutionally approved events off campus is prohibited.

2. Urine drug testing is randomly conducted throughout the program. Any student that tests positive for any illegal substances will not be allowed to continue in, nor enroll, in NURS courses. The Louisiana State Board of Nursing (LSBN) is notified of positive screens.
3. The ASN program adheres to the regulations of the (LSBN) related to chemically dependent students including the self-reported use of psychoactive substances.

4. Behaviors of nursing students causing faculty to suspect the student is under the influence of drugs or alcohol will be directed to undergo a drug and or alcohol testing as authorized by the Dean. Failure to comply promptly with this directive may result in immediate dismissal from the nursing course. The nursing student will be responsible for all laboratory and transportation costs. Nursing students who test positive for drugs and/or alcohol are subject to suspension or dismissal from the BRCC ASN program.

XX. STUDENT RESOURCES

1. The academic learning center (ALC) provides assistance to students in achieving academic success. Students may schedule personal consultations.

2. The BRCC writing center offers students assisting in writing, reading, and listening. The center assists students whose first language is not English.

3. Students have access to open computer labs in all BRCC buildings

4. Baton Rouge Community College maintains a college-wide safety plan. The plan is available online under "public safety." Red phones are available to immediately report emergencies.

XXI. CLINICAL POLICIES

1. Clinical nursing practice, under the supervision of the nursing faculty is provided through formal contacts between the college and local area healthcare agencies. The formal contracts are binding to nursing students and faculty.

2. Failure to adhere to clinical agency rules/regulations may forfeit the student's privileges in the agency and affect the student's clinical evaluation.

3. Transportation to and from any clinical assignment is the responsibility of the student.

4. Students will follow the policy and procedures of each clinical agency. Disciplinary action for dishonesty includes possible dismissal from the program.

5. Proof of professional liability insurance is mandatory for all new and continuing students enrolled in clinical nursing courses. Liability insurance is a form of malpractice insurance. Failure to provide proof of insurance will result in a student not being able to progress in the nursing curriculum.
6. Students will abide by the Health Insurance Portability and Accountability Act of 1996 Public Law 104-191 (HIPPA) which protects the privacy and identification of clients in a health care organization.

7. Unsatisfactory Clinical Practice
   a. Unsatisfactory clinical practice is defined as any act, practice or omission which may directly, indirectly or potentially cause physiological and/or emotional harm to a patient or others in the clinical setting. Unsatisfactory clinical practice includes unprofessional behavior and non-adherence to policy and procedure, including BRCC ASN Core Competency Standards. (See Appendix A)

   b. Depending upon the severity of the actual or potential harm, a one-time occurrence may be sufficient to deem a student unsatisfactory and result in immediate dismissal from the course and program.

   c. Documentation of two Unsatisfactory Clinical Practices during a course, or the student commits a severe one time occurrence, is grounds for immediate removal of the student from the clinical component of the course, will result in a grade of “F”, and a non-progression status. The student may be eligible to apply for readmission to the ASN program to repeat the failed course as long as the failure due to unsatisfactory clinical practice does not result in a second course failure. All appeals/requests for readmission will be evaluated and an outcome determined by the full faculty.

   d. Examples of unsatisfactory practice include, but are not limited to:
      1) inability to meet or maintain appropriate behaviors
      2) failure to incorporate caring behaviors in patient care, i.e. meeting basic needs in a timely manner, demonstrating compassion.
      3) inappropriate behavior such as abusive language, threats, assault and battery, theft, disruptive talking, chemical impairment, and insubordination.
      4) demonstration of unstable mental, physical or emotional behavior(s) that may affect the safety of the student or others.
      5) failure to maintain the required level of competency as evidenced by:
         - not following the "rights" of medication administration
         - inadequate preparation for clinical assignment
         - demonstrating incompetence on the clinical unit
         - failure to maintain patient confidentiality
         - attempting activities without proper orientation, theoretical preparation, or proper assistance or supervision.
      6) failure to notify appropriate health care team members of changes in patients’ status.
      7) failure to meet or adhere to course requirements and objectives or school policies and values as evidenced by:
         - visiting the patients for whom the student has provided care during non-clinical hours.
         - witnessing legal documents.
- falsifying patient data and records.
- loitering in the medical center/clinical service areas.
- not following the dress code
- unexcused absence
- three (3) occasions of tardiness

8) Inability to meet or maintain Core Competency Standards (See Appendix F)

8. Procedural Guidelines for Unsatisfactory Clinical Practice
When an unsatisfactory behavior in the clinical setting is identified, the faculty and student will adhere to the following procedures:

a. Any student who is unprepared to render safe care to assigned patients as determined by the instructor will be required to leave the clinical area. The dismissal will constitute an unexcused absence. The instructor will inform the student and course coordinator of the reason for the dismissal.

b. The student will be counseled by the clinical instructor regarding the unsatisfactory clinical behavior. The instructor will document the behavior on the appropriate area of the weekly evaluation tool. The student will be notified in writing of the decision concerning the clinical behavior warranting an Unsatisfactory Clinical Practice Form within three (3) working days. The instructor will discuss the requirements that must be met to return to clinical.

c. When two (2) unsatisfactory clinical practices have been documented, or the student commits a severe one time occurrence, the student will be counseled by the clinical instructor, course coordinator, and Chair. At this time, the student will be informed in writing that his/her course grade is “F” and that further clinical practice in the course is suspended. The student may continue lecture/theory attendance, pending results of the appeal process (if utilized).

9. Student injury or accidental exposure to blood, body fluid, or other potentially infectious material that occurs while participating in a scheduled clinical or laboratory experience must be reported immediately to the instructor. The following procedure will be implemented:

STUDENT INJURY OR EXPOSURE OCCURRING AT A CLINICAL SITE
a. The student, following the clinical agency’s policies and procedures, is to report to the agency’s emergency room for treatment, initial testing, and care immediately after the incident. The results will be disseminated to the student according to the clinical agency’s policy.

b. The cost of any emergency medical care or treatment shall be the responsibility of the student receiving the care or treatment.

c. Although it is highly recommended to seek immediate treatment, the student does have the right to refuse treatment.

d. One BRCC incident report is to be completed by faculty and one BRCC incident report is to be completed by the student and given to the course faculty.

18
Incident documentation should include:
- names of all persons affected.
- names of witnesses
- where and when the incident occurred
- the events surrounding the incident
- whether an injury occurred as a direct result of the incident
- immediate and long-term corrective response.

f. A confidential copy of the incident report will be sent to the BRCC risk manager and the Dean. The risk manager or Dean may require additional information and/or forms.

g. The cost of any medical follow-up care or treatment of the responsibility of the student.

h. In the event that a student administers care to a patient who later in their hospitalization, tests positive for communicable disease, it will be the student’s responsibility to undergo testing and follow-up as may be recommended by the clinical agency. The cost of medical care or treatment shall be the responsibility of the individual receiving the care or treatment.

STUDENT INJURY OR EXPOSURE OCCURRING IN THE LABORATORY
a. The student should seek appropriate immediate/emergent assistance. The lab manager and course faculty should be notified as soon as possible.

b. The cost of any emergency medical care or treatment shall be the responsibility of the student receiving the care or treatment.

c. Although it is highly recommended to seek immediate treatment, the student does have the right to refuse treatment.

d. One BRCC incident report is to be completed by faculty or the lab manager and one BRCC incident report is to be completed by the student and given to the course faculty. Incident documentation should include:
- names of all persons affected.
- names of witnesses
- where and when the incident occurred
- the events surrounding the incident
- whether an injury occurred as a direct result of the incident
- immediate and long-term corrective response.

f. A confidential copy of the incident report will be sent to the BRCC risk manager and the Dean. The risk manager or Dean may require additional information and/or forms.

g. The cost of any medical follow-up care or treatment of the responsibility of the student.
10. Students party-to or observing, patient exposure to infectious materials or injury, must report immediately to faculty. Students observing other students or healthcare providers behaving unprofessionally or engaging in unsafe activities, must report immediately to faculty. Faculty and student will follow site protocols and inform the Chair or Dean.

XXII. DRESS CODE
1. Students are required to conform to uniform regulations.

2. There are two uniform regulations, one for off-campus (clinical) and one for on-campus lab and “community” events.

3. The required off-campus clinical uniform includes:
   Ladies
   a. V-tunic top unisex (Cherokee style: 4177; red)
   b. V-tunic top unisex (Cherokee style: 4876; red)
   c. Cargo pant unisex (Cherokee style: 4000; red)
   d. Cardigan jacket (Landau style: 7535; color: white)
   e. Maternity pant (Landau style: 8373; color: true red)
   f. Solid white closed heel and toe leather shoes
   g. Solid white hose or socks
   h. Official Department of Nursing name tag

   Men
   a. V-tunic top unisex top (Cherokee style: 4177; red)
   b. V-tunic top unisex top (Cherokee style: 4876; red)
   c. Cargo pant unisex (Cherokee style: 4000; red)
   d. Men’s jacket (Landau style: 7551; color: white)
   e. Solid white closed heel and toe leather shoes
   f. Solid white socks
   g. Official Department of Nursing name tag

4. In cold weather, a solid long sleeve white or black round neck t-shirt may be worn under the uniform top.

5. The required community uniform includes full length black pants or black scrub bottoms with red polo shirt with school emblem. Shoes must be closed heel and toe and may be white or black.

6. Personal hygiene is expected to be maintained by each student:
   a. Clean, pressed, uniforms with clean shoes, clean socks or hose, and clean shoelaces are required.
   b. Hair must be neatly groomed. (Hair must be kept off shoulders and must not fall in front of the face).
c. Long hair must be pulled back and up and held by a neutral color ponytail holder

d. Unnatural hair colors are not allowed in the clinical setting (pink, green, purple, orange, etc)

e. Faces must be cleanly shaven or have neatly trimmed facial hair. Make-up shall be moderate in tone, no false-eyelashes, no bright eye shadow, no bright lipstick.

f. Nails should be short, clean, and unpolished. Nails must not to extend beyond the fingertips. No artificial nails allowed at any time.

g. Body art must not be visible while in uniform.

h. Perfumes, colognes, after-shave lotions and other body scents or prohibited. Deodorant and oral hygiene is required. Students must be free of cigarette odor.

i. Jewelry is limited to a watch with second hand, wedding band, and one pair small stud-type earrings located on the earlobes. No other jewelry is allowed to be worn in the clinical setting.

j. No visible body piercings allowed (including tongue piercing).

7. The following equipment should be carried by students in all clinical settings:

a. Stethoscope
b. Bandage scissors
c. Goggles
d. Pen with black ink
e. Penlight
f. Portable blood pressure cuff
g. Watch with second hand
STUDENT:_______________________                DATE:_______________________ (Incident)

COURSE:________________________                SEMESTER:____________________

DESCRIPTION OF INCIDENT/PROBLEM:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

ASSESSMENT DATA:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

STUDENT'S RESPONSE:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

CLINICAL INSTRUCTOR’S SIGNATURE:________________________                DATE:____________________

STUDENT'S SIGNATURE:________________________________________                DATE:____________________

ACTION PLAN:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

CLINICAL INSTRUCTOR’S SIGNATURE:________________________                DATE:____________________

STUDENT’S SIGNATURE:________________________________________                DATE:____________________
Appendix B
Baton Rouge Community College
Department of Nursing
Skills Lab Referral Policy and Referral Form

In the interest of client safety, students are prepared to perform skills starting in the Nursing Fundamentals course and each clinical nursing course afterwards. Students are expected to continue to practice the skills learned and to be prepared to perform the skills proficiently in the clinical setting. The students can practice in the skills lab, which is available for student use five days a week.

If the student cannot perform the skill proficiently in the clinical setting, they will be given a **Student Referral form** by their clinical instructor. This form is given to the student with the expectation that the student will schedule an appointment with the Nursing Lab Coordinator for assistance with the skill. The student and the clinical instructor will go over the expectation and both will sign the form. A copy of the form will be provided to the student. A copy will be placed in the student’s clinical folder.

The student will bring their copy of the form to their scheduled appointment with the Nursing Lab Coordinator. The coordinator will document on the form the dates and times that the student comes to practice. The form has a place for any pertinent comments and will be signed by the Nursing Lab Coordinator. This form will be placed in the student’s clinical folder.

The student must complete their practice by the scheduled date agreed upon on the **Student Referral form**. If the student does not comply, the student will not be allowed back to the clinical setting and will receive a clinical warning. The student will be at risk for failing the clinical component of the course.

_________________________________________ is being referred to the Skills Lab for additional practice in _________________________________________________

_________________________________________

The student will complete the practice by _________________. The student will schedule an appointment with the Nursing Lab Coordinator for individual assistance with this skill.

_________________________________________

Student’s Signature/Date

_________________________________________

Instructor’s Signature/Date
Change of Health Status Form

Any change in health status while enrolled in a nursing course must be reported to your course coordinator. Medical clearance from a healthcare provider is required to continue class and clinical coursework. It is the right of the course coordinator and/or clinical instructor to determine if a student demonstrates the ability to achieve course and clinical objectives, and provide safe patient care.

<table>
<thead>
<tr>
<th>TO BE COMPLETED BY STUDENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Last Name</td>
</tr>
<tr>
<td>Banner #</td>
</tr>
<tr>
<td>Mailing Address</td>
</tr>
<tr>
<td>E-Mail Address</td>
</tr>
<tr>
<td>Emergency Contact (Name / Relationship)</td>
</tr>
</tbody>
</table>

Describe change in health status (Diagnosis)

Are you taking any medications? □ Yes  □ No

If yes, list Medication (Name, Dosage and Frequency)

I understand it is my responsibility throughout the program of study to inform my course coordinator and clinical instructor(s) of any change in my health status. I understand that this disclosure is necessary to protect my health and well-being, as well as, the health and well-being of patients for whom I may provide care. I acknowledge that the information contained in this form is accurate, current and complete. I am aware that falsification of any health information is sufficient cause for dismissal from the nursing department.

Student Signature ____________________________ Date: ____________________________
# Change of Health Status Form

## TO BE COMPLETED BY HEALTHCARE PROVIDER

<table>
<thead>
<tr>
<th>Student Last Name</th>
<th>First Name</th>
<th>Middle Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Diagnosis

### Medication (Name, Dosage and Frequency)

<table>
<thead>
<tr>
<th>CORE STANDARD</th>
<th>PERFORMANCE ACTIVITY / ATTRIBUTE / TASK (Not all inclusive)</th>
<th>CAN STUDENT PERFORM TASKS ?</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>YES</td>
</tr>
</tbody>
</table>

#### Critical Thinking
- Identify cause-effect relationships
- Articulate expected outcomes secondary to nursing
- Identify priorities of care
- Evaluate the plan of care and revise as necessary
- Solve problems and make valid, rational decisions
- Assess patient’s condition and needs from a distance of no less than 20 feet
- Initiate life-saving interventions, including CPR, appropriately.

#### Interpersonal Interactions and Communication
- Establish rapport with patients & colleagues
- Interpret situational contexts
- Speak and write in English
- Read and interpret instructional materials and medical documents
- Document nursing actions and plan per protocols of facility and electronic documentation system
- Display compassion, empathy, and concern for others
- Demonstrate a high degree of patience
- Work with others when under stress
- Explain procedures, initiate health teaching, document and interpret nursing actions and patient responses.

#### Mobility and Motor Skills
- Assist patients in ambulation, rising and sitting from chair, transferring from bed to chair and chair to bed, and turning in bed
- Able to pull, push, lift, transfer a minimum of 50lbs
- Push a stretcher, wheelchair, or other patient transportation device, with patient (approximately 500 lbs) from room-to-room and through confined spaces
- Sit or stand for prolonged periods (minimum 2 hrs)
- Provide chest compressions for a minimum of three (3) minutes
- Walk a minimum of 2 miles per clinical/lab shift
- Ability to seize, grasp, grip, hold, turn, and otherwise work with the hands
- Work fingers to manipulate switches, buttons, and dials, and computer keyboard.
- Physical ability to perform health assessment

#### Hearing
- Hear a patient speak in a normal tone from a distance of 20 feet
- Hear monitor alarm, emergency signals
- Hear cries for help.

#### Visual
- Observe and interpret patient non-verbal and physical responses
- Observe the patient in order to assess the patient’s condition and needs from a distance of 20 feet
- See numbers, letters, calibrations, etc. of nursing equipment

#### Tactile
- Recognize/differentiate heat and cold in humans and inanimate objects
- Assess patients through palpation and touch

### Comments:
- This student **does** possess the ability to perform his / her duties as a student nurse and **has** been cleared to participate in course and clinical/lab related activities.
- This student **does not** possess the ability to perform his / her duties as a student nurse and **has not** been cleared to participate in course clinical related activities.

Health Care Provider __________________________ Date: ________________________

---

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Appendix D
BATON ROUGE COMMUNITY COLLEGE
Department of Nursing

Appeal Form
Progression/Retention/Dismissal

Complete this form to file an appeal with the Baton Rouge Community College Department of Nursing Student Affairs Committee. After completing the form, please submit to the Department of Nursing Office.

Name: ____________________________________  B#: ______________________________

Phone Number: ____________________________  ______________

Permanent Address: ________________________________________________________________

Street                                      City  State  Zip

Semester Wishing to Re-enter: ______________  Semester Appeal Filed: ______________

What decisions are you asking this committee to make?
________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________

Reason for appeal: Why do you have an appeal? What rules of progression have been violated?
________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________

Extenuating Circumstances: What events do you want the committee to consider in granting your appeal? What events influenced the violation of progression?
________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________

What changes do you plan to make regarding the extenuating circumstances to insure your success in this Department of Nursing?
________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________

Please attach any validating material (such as medical evaluation, court documents, etc.)

Student signature  Date received by Student Affairs
Committee

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Intent to Return Form

This form should only be completed by students who were previously admitted to Baton Rouge Community College and enrolled in a clinical nursing course. Submission of this form does not guarantee return to the nursing program during the semester indicated by the student. Return to the nursing program will be considered based upon availability of faculty resources, clinical space and academic standing of the student.

Please print clearly

<table>
<thead>
<tr>
<th>Name (please include maiden name)</th>
<th>Banner Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>City/state/zip</td>
</tr>
<tr>
<td>Phone Number (Home)</td>
<td>Phone Number (Work)</td>
</tr>
<tr>
<td>Phone Number (Cell)</td>
<td>E-mail Address</td>
</tr>
</tbody>
</table>

Last enrollment in a clinical nursing course

<table>
<thead>
<tr>
<th>(Course Title)</th>
<th>(Course Number)</th>
<th>(Semester and Year)</th>
</tr>
</thead>
</table>

Please detail your activities since leaving the clinical nursing sequence


In which nursing course do you wish to re-enroll?

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Course Number</th>
</tr>
</thead>
</table>

In which semester / year do you wish to re-enroll?  □ Fall 20  □ Spring 20

I certify that the above information is complete and true

<table>
<thead>
<tr>
<th>Student Signature</th>
<th>Date</th>
</tr>
</thead>
</table>

Mail or deliver completed form to:
Baton Rouge Community College, Department of Nursing, Baton Rouge, Louisiana  70806

Student Affairs Committee Decision

Student Affairs Committee Decision:

- Request approved
- Request approved with stipulations (Explain)
- Request denied (Explain)

Comments:

<table>
<thead>
<tr>
<th>Committee Chair’s Signature</th>
<th>Date</th>
</tr>
</thead>
</table>

12/18/07, 6/27/11
Students returning to the Associate of Science in Nursing (ASN) program, who are in good academic standing, must comply with the following stipulations depending on the length of time the student has been removed from NURS coursework.

A) Students absent up to one year will be considered for readmission to their previous NURS course(s) contingent upon the student meeting all course requirements and skill expectations required for the course. **Readmission is not guaranteed and will only be granted if faculty resources are available.**

B) Students wishing to return after one year and up to three years must reapply to BRCC and meet all current published entrance requirements to NURS courses. Students must also demonstrate proficiency in knowledge and clinical skills of the previously completed clinical coursework.

Students will be required to take and achieve a passing score of 850 on the standardized exam of the last NURS course successfully completed. In the event the student does not achieve the passing score, the student will be required to retake the course regardless of the passing grade that was achieved previously.

Students will be required to successfully pass the skills check-off on the skills of the last NURS course successfully completed.

Students will be required to meet all course requirements and skills expectation of the course they are entering. Students are responsible for the cost of all standardized exams, meeting all admission requirements, and scheduling the skills check-off. **Readmission is not guaranteed and will only be granted if faculty resources are available.**

C) Students who are absent from NURS coursework for three years or longer must seek readmission to the ASN program and meet all current published admission requirements. No credit for prior nursing coursework will be recognized by the ASN program.
### Appendix F

**CORE PERFORMANCE STANDARDS**

Nursing is a practice discipline with cognitive, sensory, affective, and psychomotor elements as defined by the American Association of Colleges of Nursing (AACN 1993). The Department of Nursing accepts these as minimal standards, essential to the practice of nursing.

<table>
<thead>
<tr>
<th>ISSUE</th>
<th>STANDARD</th>
<th>EXAMPLES OF NECESSARY ACTIVITIES (NOT ALL INCLUSIVE)</th>
</tr>
</thead>
<tbody>
<tr>
<td>CRITICAL THINKING</td>
<td>Critical thinking ability sufficient for decision-making.</td>
<td>• Identify cause-effect relationships</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Articulate expected outcomes secondary to nursing</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Identify priorities of care</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Evaluate the plan of care and revise as necessary</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Solve problems and make valid, rational decisions.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Assess patient’s condition and needs from a distance of no less than 20 feet.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Initiate life-saving interventions, including CPR, appropriately.</td>
</tr>
<tr>
<td>INTERPERSONAL INTERACTIONS AND COMMUNICATION</td>
<td>Interpersonal skills sufficient to interact with individuals, families, and groups from a variety of social, emotional, cultural, and intellectual backgrounds.</td>
<td>• Establish rapport with patients &amp; colleagues</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Interpret situational contexts</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Speak and write in English</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Read and interpret instructional materials and medical document.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Document nursing actions and plan per protocols of facility and electronic documentation system</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Display compassion, empathy, and concern for others</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Demonstrate a high degree of patience</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Work with others when under stress</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Explain procedures, initiate health teaching, document and interpret nursing actions and patient responses.</td>
</tr>
<tr>
<td>MOBILITY AND MOTOR SKILLS</td>
<td>Physical mobility sufficient to maneuver in confined spaces and move from room to room.</td>
<td>• Assist patients in ambulation, rising and sitting from chair, transferring from bed to chair and chair to bed, turning in bed</td>
</tr>
<tr>
<td></td>
<td>Gross and fine motor abilities to provide safe and effective nursing care.</td>
<td>• Able to pull, push, lift, transfer a minimum of 50lbs</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Push a stretcher, wheelchair, or other patient transportation device, with patient (approximately 500 lbs) from room-to-room and through confined spaces</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Sit or stand for prolonged periods (minimum 2 hrs)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Provide chest compressions for a minimum of three (3) minutes</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Walk a minimum of 2 miles per clinical/lab shift</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Ability to seize, grasp, hold, turn, and otherwise work with the hand</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Work fingers to manipulate switches, buttons, and dials, and computer keyboard.</td>
</tr>
<tr>
<td>HEARING</td>
<td>Auditory ability sufficient to perform physical assessment, monitor and assess patient needs, and to provide a safe environment.</td>
<td>• Hear a patient speak in a normal tone from a distance of 20 feet</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Hear monitor alarm, emergency signals</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Hear cries for help.</td>
</tr>
<tr>
<td>VISUAL</td>
<td>Visual ability sufficient to perform physical assessment, monitor and assess patient needs, and to provide a safe environment.</td>
<td>• Observe and interpret patient non-verbal and physical responses</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Observe the patient in order to assess the patient's condition and needs from a distance of 20 feet</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• See numbers, letters, calibrations, etc. of nursing equipment utilized during a clinical/lab shift.</td>
</tr>
<tr>
<td>TACTILE</td>
<td>Tactile ability sufficient to perform physical assessment, monitor and assess patient needs, and to provide a safe environment.</td>
<td>• Recognize/differentiate heat and cold in humans and inanimate objects.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Assess patients through palpation and touch.</td>
</tr>
</tbody>
</table>
Appendix G
Admission/Selection Process
LPN to RN Track

Baton Rouge Community College (BRCC) Associate of Science in Nursing (ASN) is pleased to offer LPNs the opportunity to further their nursing careers. Qualified LPNs may test out of NURS 110 (Fundamentals of Nursing) and NURS 210 (Nursing of Adults I).

LPNs seeking admittance to the program of study through the LPN to RN track must meet the following requirements:

1. Student must successfully pass the nursing admission exam.

2. Completion with a C or better 23 credit hours of required non-nursing courses prior to admission:

   **27 Credit Hours of Required Non-Nursing Courses**

<table>
<thead>
<tr>
<th>Course No.</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 1113 or 1213</td>
<td>College Algebra</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 1013</td>
<td>English Composition I</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 2214 *</td>
<td>Human &amp; Anatomy Physiology I</td>
<td>4 (Lec 3; Lab 1)</td>
</tr>
<tr>
<td>BIOL 2224**</td>
<td>Human &amp; Anatomy Physiology II</td>
<td>4 (Lec 3; Lab 1)</td>
</tr>
<tr>
<td>BIOL 2104</td>
<td>General Microbiology</td>
<td>4 (Lec 3; Lab 1)</td>
</tr>
<tr>
<td>PSYC 2013</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 2113**</td>
<td>Development Psychology</td>
<td>3</td>
</tr>
<tr>
<td>Art or Humanities Elective</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>
   **TOTAL**                |                                           | 27           |

SEE BRCC catalog for BIOL 2214 course pre-requisite. BIOL 1033 and BIOL 1031 is a pre-requisite to BIOL 2214. Students may petition the biology department for permission to enroll without the required pre-requisite.

**Additional courses required for entry into the LPN to RN track**

3. Additionally, the LPN-to-RN applicant must:
   a. be a graduate of an approved LPN Program.
   b. hold an unencumbered license as a practical nurse in the State of Louisiana.
   c. pass both a Nursing Fundamentals (NURS 110) challenge exam and an Adult Nursing I (NURS 210) challenge exam

4. **Special admission process for BRCC Practical Nursing (PN) graduates:** The BRCC PN graduate may progress to the BRCC ASN program and receive credit for NURS 1106 Fundamentals of Nursing and NURS 2106 Adult Nursing I provided all the following stipulations are met. The BRCC PN graduate must:
   1. Be licensed as an LPN.
   2. Meet all ASN generic requirements including minimum score on the admission test and completion of pre-requisite courses.
   3. Enroll in the first NURS course within five semesters of PN graduation. (Spring 2019 PN graduates must enroll in first NURS course by fall 2021).
   4. Complete mandatory transition seminar immediately prior to initial NURS course.

STUDENTS CONSIDERING APPLYING TO THE BRCC ASN PROGRAM ARE STRONGLY ENCOURAGED TO ATTEND A NURSING ADVISING SESSION. Advising session schedules can be obtained from the nursing office 225.216.8044 and are posted on the academic program page.
Appendix H

A general education course in fine art and a general education course in humanities are required for graduation. One must be completed for admission.

A list of general education fine art courses is found in the BRCC Catalog under the heading "GENERAL EDUCATION REQUIREMENTS."

Students should select a fine art course from the following list:

- ARTS 1023 Introduction to Fine Arts
- ARTS 1003 Non-Western Art
- ARTS 2103 Art History I
- ARTS 2113 Art History II
- FILM 2003 Introduction to Cinema Studies
- FILM 2013 Introduction to Cinema History
- MUSC 1013 Music Appreciation
- MUSC 1023 History of Jazz
- THTR 1013 Introduction to Theatre

Students should select a fine art course from the following list:

- ENGL 2133 Literature and Ethnicity
- ENGL 2303 Introduction to Fiction
- ENGL 2313 Introduction to Poetry and Drama
- ENGL 2123 Major British Writers
- ENGL 2173 Major American Writers
- ENGL 2223 Major World Writers
- ENGL 2403 Introduction to African-American Literature
- ENGL 2323 Introduction to Literature
- ENGL 2503 Introduction to Folklore
- ENGL 2483 Shakespeare: The More Popular Plays
- FREN 1013 Elementary French
- FREN 1023 Elementary French II
- FREN 2013 Intermediate French I
- FREN 2023 Intermediate French II
- HIST 1113 History of World Civilizations I
- HIST 1123 History of World Civilizations II
- HIST 1123 History of Roman Republic and Empire
- HIST 2013 American History Colonial to 1865
- HIST 2023 American History 1865 - Present
- HIST 2213 Modern Europe 1500 – 1848
- HIST 2223 Modern Europe 1848 to Present
- HUMN 2103 World Mythology
- HUMN 2013 Africa and the Middle East
- HUMN 2553 Asia and the Americas
- HUMN 2753 The Heroic Journey: From Classical to Contemporary
- PHIL 1013 Introduction to Philosophy
- PHIL 2113 Introduction to Logic
- PHIL 2013 Introduction to Ethics
- PHIL 2283 Philosophy of Religion
- SPAN 1013 Elementary Spanish I
- SPAN 1023 Elementary Spanish II
- SPAN 2013 Intermediate Spanish I
- SPAN 2023 Intermediate Spanish II
- SPCH 1013 Fundamentals of Speech
- SPCH 2013 Techniques of Speech
- SPCH 2213 Interpersonal Communication
- SPCH 2313 Communication for Business Professionals
- SPCH 2403 Performance of Literature
<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Cr Hrs</th>
<th>Pre-requisite / Co-requisite Courses</th>
<th>Reference 2013-2014 Catalog</th>
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<tr>
<td><strong>FIRST SEMESTER</strong></td>
<td></td>
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<td>Verify pre-reqs in BRCC catalog or &quot;master syllabi&quot; posted at mybrcc.edu</td>
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<tr>
<td>BIOL 2214</td>
<td>Anatomy and Physiology I</td>
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<td>BIOL 1033 and BIOL 1031L or ACT composite score of 22</td>
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<td>PSYC 2013</td>
<td>Introduction to Psychology</td>
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<td>No pre-reqs</td>
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<td>ENGL 1013</td>
<td>English Composition I</td>
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<td>Appropriate placement test score or ENGL 091 with &quot;C&quot; or better</td>
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<td>MATH 1113 or MATH 1213</td>
<td>College Algebra</td>
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<td>Appropriate math placement scores or MATH 0099 with &quot;C&quot; or better</td>
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<td>ARTS or HUMN</td>
<td>Art or Humanities</td>
<td>3</td>
<td>A General Education Course in Fine Art and a General Education course in Humanities are required for graduation. One must be completed for admission.</td>
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<tr>
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<td><strong>SECOND SEMESTER</strong></td>
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<td>BIOL 2224</td>
<td>Anatomy and Physiology II</td>
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<td>BIOL 2214</td>
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<td>PSYC 2113</td>
<td>Psychology of Development</td>
<td>3</td>
<td>Psych 2013</td>
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<tr>
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<td>English Composition II</td>
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<td>ENGL 1013 with &quot;C&quot; or better</td>
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<tr>
<td>NURS 1106</td>
<td>Fundamentals of Nursing</td>
<td>6</td>
<td>BIOL 2214, PSYC 2013, ENGL 1013, MATH 1113 or 1213 and official acceptance into the nursing program</td>
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<td><strong>THIRD SEMESTER</strong></td>
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<td>NURS 2106</td>
<td>Adult Nursing I</td>
<td>6</td>
<td>NURS 1106; BIOL 2224</td>
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<tr>
<td>NURS 2124</td>
<td>Mental Health Nursing</td>
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<td>NURS 1106 BIOL 2224; and PSYC 2113</td>
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<td>BIOL 2104</td>
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<td><strong>FOURTH SEMESTER</strong></td>
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<td>NURS 2206</td>
<td>Adult Nursing II</td>
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<td>NURS 2106, 2124 and BIOL 2104</td>
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<td>NURS 2226</td>
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<td>Adult Nursing III</td>
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<td>NURS 2401</td>
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<td>ARTS or HUMN</td>
<td>Art or Humanities</td>
<td>3</td>
<td>A General Education Course in Fine Art and a General Education course in Humanities are required for graduation. One must be completed for admission.</td>
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1. All courses on the curriculum plan must be completed with a "C" or better.
2. Minimum pre-nursing GPA for admission into the ASN program is 2.8. (The pre-nursing GPA comprises grades for the five courses listed in the FIRST SEMESTER).
3. Minimum cumulative GPA for graduation from BRCC is 2.0.
Baton Rouge Community College  
Department of Nursing  
Positive TB and past TB Infection ANNUAL Follow-up

Name _________________________________ L # __________________

1. A tuberculosis (TB) skin test (TST) is required annually.

2. Guidelines for persons with a positive TST, history of positive TST, or persons who have been treated for TB:

   - An initial normal CXR or negative TB blood test must be maintained in BRCC ASN records.
   
   - An annual sign/symptom checklist must be completed by the student's/instructor's physician and kept in BRCC ASN records.
   
   - No further blood test or CXR is necessary unless:
     1. s/s record indicates need for follow-up.
     2. the student/instructor leaves and returns to the school.
     3. an annual screening form is missing.

The following must be completed by a licensed physician or other licensed healthcare prescriber (NP, PA).

In the last year, have you had any of the following symptoms?

<p>| | | |</p>
<table>
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<tr>
<td>yes</td>
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<tr>
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<td>no</td>
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<td>yes</td>
<td>no</td>
<td>Unexplained Weight Loss</td>
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<td>yes</td>
<td>no</td>
<td>Loss of Appetite</td>
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<tr>
<td>yes</td>
<td>no</td>
<td>Extreme Unusual Tiredness</td>
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Recommended follow-up__________________________________________________________

Provider Signature _______________________________     Date _____________________

Provider Address
___________________________________________________________________________
___________________________________________________________________________