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TITLE: Attendance Reporting	
EFFECTIVE DATE: 03/08/10	
LAST REVISION: 02/28/14	Policy No. 1.4540

Policy Statement

The attendance of every student is to be reported by faculty as a 'show' or 'no-show' during the enrollment reporting period of each semester. Any student reported as a 'no-show' during the attendance reporting period will be removed from the respective course and will be coded as DD (Drop/Delete).

Source of Policy: AA

Related Policy: LCTCS

Approved by: 
Chancellor Andrea Lewis Miller

Responsible Administrator: VCAA

LCTCS Policy Reference: _____

LCTCS Guideline Reference: _____

Date: 02/28/14