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TITLE: High School Student Admissions

EFFECTIVE DATE: October 1, 2014 **LAST REVISION:** October 10, 2014

Policy No. 5.511

Policy Statement

Purpose

To publish the admission requirements for students in high school enrolling in Baton Rouge Community College.

Scope

This policy and procedures memorandum applies to all high school students applying for admission to Baton Rouge Community College.

Policy

High school students may meet requirements for college admission if they fall into one of the following categories:

Dual Enrollment

A dual enrollment student is a high school junior or senior who has been admitted to Baton Rouge Community College (in conjunction with their high school) while still in high school to earn college credits and Carnegie units.

Concurrent Enrollment

A high school junior or senior can be admitted to Baton Rouge Community College while still in high school to earn college credits from Baton Rouge Community College and may/or may not earn Carnegie units.

Admission Requirements for Students in High School

Dual Enrollment

A high school junior or senior can be admitted to Baton Rouge Community College while still in high school to earn college credits and Carnegie units. In accordance with Louisiana Department of Education provisions, the high school agrees that the dual enrollment student will also earn Carnegie units. Students eligible for this program may also be eligible for the Louisiana Tops Tech Early Start Funding, which pays for tuition for up to six (6) credit hours per semester; however, students are responsible for applicable fees and books.

Dual enrollment students must meet the following eligibility requirements:

- have written recommendation from the high school principal and parental approval on the completed concurrent/dual enrollment approval form;
- have maintained a 3.0 or higher average on all work pursued (six semesters) in high school;
- take the COMPASS Test to determine eligibility for the desired course and/or provide ACT scores:



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- complete the Baton Rouge Community College Admissions Application as a high school student;
- provide copy of transcript if not available through the Student Transcript System (for private, parochial and home school applicants);
- and provide proof/waiver of state-required immunization compliance if attending classes on campus.

To continue enrollment for subsequent semesters, the student must have successfully completed the dual enrollment course with a college grade of A, B, C, or P, and must have a recommendation from the principal and parental approval to continue. Dual enrollment students are subject to the dual enrollment provisions outlined in the college catalog in effect at the time of Baton Rouge Community College enrollment.

Concurrent Enrollment

A high school junior or senior can be admitted to Baton Rouge Community College while still in high school to earn college credits from Baton Rouge Community College and may/ or may not earn Carnegie units. The high school determines if the concurrent enrollment student will also earn Carnegie units. Students applying for admission under this category will be responsible for tuition, all applicable fees, and books. High school juniors and seniors are limited to seven (7) credit hours during the first semester and seven (7) credit hours the subsequent semesters if eligibility requirements are met.

Concurrent enrollment students must meet the following eligibility requirements:

- have written recommendation from the high school principal and parental approval on the completed concurrent/dual enrollment approval form;
- have maintained a 3.0 or higher average on all work pursued (six semesters) in high school;
- take the COMPASS Test to determine eligibility for the desired course and/or provide ACT scores;
- complete the Baton Rouge Community College Admissions Application;
- provide copy of transcript if not available through the Student Transcript System (for private, parochial and home school applicants); and
- provide proof/waiver of state-required immunization compliance if attending classes on campus.

To continue enrollment in subsequent semesters, students must have successfully completed the concurrent enrollment course, with a college grade of A, B, C, or P, and must have a recommendation from the principal and parental approval on the concurrent enrollment form. Concurrent enrollment students are subject to the concurrent enrollment provisions outlined in the college catalog in effect at the time of Baton Rouge Community College enrollment.

			Director or	
Source of Policy:	Admissions Office	Responsible Administrator:	Admissions	
Related Policy:		LCTCS Policy Reference:		
		LCTCS Guideline Reference:		
Approved by:	(a.) Yell	Date:	10/10/14	
Chancellor	Andrea Lewis Miller			

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