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| TITLE: Dropping Courses and Resigning from the Institution | |
| EFFECTIVE DATE: 05/09/11 | |
| LAST REVISION: 05/20/14 | Policy No. 1.4550 |

Policy Statement

Students are entitled to drop courses and resign from the institution.

Students are allowed to drop courses or resign with grades of “W” up to a specific date following mid-term. This date is set by BRCC and published each semester.

A grade impact statement for students who stop attending one or more classes without officially withdrawing is published and accessible.

Dropping a course or resigning after the refund period will not reduce the student’s financial obligation to the college and may affect eligibility for continued financial aid.

Students may appeal the withdrawal deadlines and grade impact due to extenuating circumstances. Dissatisfaction with an anticipated grade or decision to change a major is not cause for appeal.

Source of Policy: AA

Related Policy: LCTCS

Approved by: 

Chancellor Andrea Lewis Miller

Responsible Administrator: VCAA

LCTCS Policy Reference: 1.021

LCTCS Guideline Reference: _____

Date: 05/20/14