

Mission Statement – Student Affairs

Student Affairs strives to satisfy student needs for access, academic and social development, academic transfer, staff development, recreational and cultural enrichment. Student Affairs seeks to create a learning environment that maximizes the development of the whole individual, socially as well as academically.

Approved 1/22/07

Free Speech

The college supports free expression as stated in the First Amendment of the U.S. Constitution and supports diverse viewpoints. A free speech area is designated with established procedures. The college does not necessarily support the views voiced.

Approved 1/22/07

Student Code of Conduct

Students applying to the institution assume an obligation to obey all rules and regulations made by the college. The Student Code of Conduct serves as a guide for student rights and responsibilities. Students who fail to comply with the standards and regulations forfeit their right to remain enrolled. Students will be afforded due process.

Violations include but are not limited to the following:

1. Firearms, explosives, fireworks, or weapons of any kind are not to be brought onto the college premises or to college-sponsored events.
2. The manufacture, distribution, sale, possession, or use of alcoholic beverages, marijuana, controlled substances or dangerous drugs on the campus and at institutionally approved events off campus is prohibited.
3. Person(s) shall not physically abuse, threaten, or intimidate any member of the faculty, staff, or student body.
4. Sexual misconduct is prohibited.
5. The taking, damaging or malicious destruction of property is prohibited.
6. Persons shall not assemble on campus for the purpose of creating a riot or disruption which interferes with the educational processes and operations of the college.
7. Gambling on the campus premises is prohibited.
8. Persons shall not interfere with, fail to cooperate with, or fail to identify himself or herself to any properly identified staff person.
9. Unauthorized entry, use or occupation of college facilities or other restricted areas is prohibited.
10. Falsification, alteration, fabrication or misuse of college forms, documents, records or identification cards is prohibited.
11. All student organizations must be registered and recognized by the Student Programs and Resources Office.
12. Any item to be posted or distributed on college property must have prior approval by the Student Programs and Resources Office.
13. Hazing is not permitted.

Disciplinary Sanctions

1. Official reprimand, warning or notice in writing.
2. Probation, exclusion, suspension or expulsion.
3. Restitutions or reimbursement.
4. Any other sanctions as deemed appropriate.

Approved 1/29/07

Student Organization Fundraising

Fundraising as it pertains to student organizations is defined as the seeking of funds or support by a student group from sources other than its members, including the procurement of supplies and other forms of support; the selling or distribution of items, materials, products, or services, and the sponsorship of events. Only officially registered student organizations or clubs of Baton Rouge Community College (BRCC) will be authorized to conduct fundraising projects.

Procedure

- All student organizations or clubs must obtain a fundraising proposal application from the Office of External Resources or SPAR. The proposal must be submitted two weeks prior to the planned activity for review. The Directors of External Resources and SPAR will approve, modify, or deny the proposals.
- Projects that interfere with academic programs or functions, college-operated services, contracts, or college development (fundraising) activities, as well as, those that present extended competition with products or services that are available through existing college-operated contracts with a commercial vendor will not be approved. Fund raising activities will be limited to specific geographic areas on the campus.
- Organizations are responsible for all postage associated with their fundraising activities and may not utilize the campus postage system. Advertising must comply with campus policies for posting flyers, banners, etc. Collection of monies must comply with campus policies and all funds must be maintained in an account with the campus finance office for proper processing and accounting. All fundraising activities must abide by local, state and federal laws and regulations.
- BRCC will not accept any type of financial liability with reference to the student fundraising projects. Written acknowledgement of this fact will be included in the fundraising activity proposal. College funds will not be utilized to initiate, sustain, or make affirmative the fundraising activities of any student organization or club.
- All fundraising items must be purchased by the organization upon receipt of the invoiced merchandise. Clubs are prohibited from entering into contracts with companies that involve payment after the sale, if funds are not available to cover the entire invoice prior to delivery. Exception: When the company that the club is entering into contract with has specific guidelines which stipulate the division of the profit between the club and contracted company.

Approved 2/16/07

Student Privacy

The college adheres to the Federal Educational Rights and Privacy Act (FERPA) and affords students certain rights with respect to their educational records. The college designates the following as directory information:

1. Enrollment status
2. Dates of attendance
3. Degree(s) or certificate(s) received
4. Program of study
5. High School attended

Approved 1/22/07

Student Use of Computing Resources

Students using the college computing resources are subject to the laws of the federal, state and local governments as well as college policy.

Approved 2/16/07

Home Schooled Policy (Home Study)

Home schooled students seeking to attend Baton Rouge Community College (BRCC) are encouraged to apply during the equivalency of their junior and/or senior year of high school. The admission requirements for home schooled students are the same as for all new students. However, if a home schooled student does not have a high school or GED diploma, he/she must provide the following:

- Proof that he/she is sixteen (16) years of age or older
- An official, current transcript for any coursework completed at a public/private high school (if applicable)
- Documentation from the state verifying completion of a SBESE Approved Home Study Program

Out-of-state students seeking home school admission to BRCC, using a home school program approved by another state, but not approved in Louisiana, must contact the Louisiana Department of Education, SBESE Approved Home Study Program office.

Approved 7/24/07