

# BATON ROUGE COMMUNITY COLLEGE FACULTY COMMENCEMENT 2018 FACT SHEET

## Date, Location, and Time

This year's ceremony will be held on Friday, May 25, 2018 at 10:00 A.M. in the Bonne Sante' Wellness Center located on the Mid-City Campus. The doors will be closed at 9:45 A.M. to begin the academic processional. The doors will be closed by 9:45 A.M. and remain closed until the academic processional has ended. The doors will reopen at the conclusion of the academic processional to allow guests to enter the arena to be seated.

## Ceremony Participation

All faculty must attend graduation.

## Ceremony Attire

All faculty must wear regalia. If your gown is wrinkled, it is suggested that you steam your gown the day before the ceremony. We suggest that you wear an appropriate seasonal outfit, keeping in mind the weather on the day and that the gowns can be quite warm. Suggested attire includes:

### ***Gentlemen***

Dress Shirt  
Dark Pants

### ***Ladies\****

Dress/Slacks  
Dark shoes

Attire that is **not** suitable: jeans, tennis shoes, work boots, flip flops, shorts.

## Arrival/Assembly for Academic Procession

Faculty should arrive on campus promptly at 9:00 A.M. on Friday, May 25, 2018. On the day of the Graduation Ceremony, Friday, May 25, 2018, go to the assigned department room in the Bonne Sante' Wellness Center for robing and procession line-up. Staff members will be available to help direct faculty to the appropriate line-up areas as well as to direct family and friends to seating areas.

**Note: Department signs will be placed in the Bonne Sante' Wellness Center listing the assigned robing room.**

## Ceremony Rehearsal

Rehearsal for Deans, Department Chairs, and selected faculty members will be held on Thursday, May 24, 2018 at 9:00am in the Bonne Sante' Wellness Center.

## Ceremony Regalia

### How to Order Faculty Regalia

- Online at <https://oakhalli.com/colleges/brccfaculty> March 15 – April 30, 2018 or
- In person at the BRCC Bookstore March 15 – May 11, 2018

### How to Pick Up Faculty Regalia

- Faculty will receive an email when regalia is ready for pickup
- Regalia must be picked up at the BRCC Bookstore between these hours: **M-TH 8:00 A.M.-5:00 P.M. or F 8:00 A.M. -1:00 P.M.**

### How to Return Faculty Regalia

- Regalia can be dropped off at the BRCC Bookstore between these hours: **M-TH 8:00 A.M.-5:00 P.M. or F 8:00 A.M. -1:00 P.M.**
- The BRCC Bookstore will remain closed after the graduation ceremony  
(Regalia may not be returned on the day of the ceremony)

Thanks for all you do.....